

**TOWN OF WAITSFIELD
WATER COMMISSION MEETING
8.00am Friday, Nov 17th 2023**

Meeting location Waitsfield Town Office Meeting Room

I. Call to Order: 8.00 A.M.

II. Regular Business

1. Agenda additions, removals, or adjustments per 1 V.S.A. § 312 (d) (3) (A).
2. Public Forum
3. Bills Payable and Treasurer's Warrants (5 +/- min.)
4. Water Commission Finances (15 +/- min.)
 - i. Reports & Delinquencies
 - ii. Q3 & Q4 Billing and Delinquency Schedule
 - iii. CD renewal NSB & Transfers between Reserves and Operating Account
5. Operational Matters (30 +/- min.)
 - i. VTDEC Service Line Inventory
 - ii. Update on Well permit status and review 1st draft GPOD (Groundwater Protection Overlay District)
 - iii. Update on Wastewater PER & Final Design Phase
6. Consent Agenda:
 - i. Consider approving the Minutes of 9/15/23.
 - ii. Bills Payable and Treasurer's Warrants
 - iii. Authorize Town Treasurer to renew the existing \$100,000 CD with NSB on January 4th at the then available NSB CD rates.
 - iv. Authorize Town Treasurer to transfer **\$33,000.00** from the Water Commission's General Operating account (6500302408) to the Water Commission's Debt Service Reserve account (15268212).
 - v. Authorize Town Treasurer to transfer **\$7,625.00** from Asset replacement account to the General Operating account for replacement meters parts from EJP, and to transfer **\$4,000.00** from Capital Reserve account to General Operating account for VHB Task 1.0 Well Permit Contract
7. Future Meeting Dates and Times
3rd Friday @ 8 am - 1/19/24, 2/16/24, 3/15/24
8. Commissioners' Round Table

III. Other Business.

IV. Adjourn.