

TOWN OF WAITSFIELD
SELECTBOARD MEETING
Monday, January 23rd, 2023
6:30 P.M.

Please see note below for access

I. Call to Order: 6:30 P.M.

II. Regular Business.

1. Agenda additions, removals, or adjustments per 1 V.S.A. § 312 (d) (3) (A).
2. Public forum. (5 +/- min.)
3. Wastewater project updates
 - a. Consider approving Amendment to the Owner-Engineer Agreement with Dubois & King to complete a Wastewater Preliminary Engineering Report (PER) and Environmental Information Documents (EID) (15 +/- min.)
 - b. Consider approving Clean Water State Revolving Fund Loan Amendment for \$125,000 (10 +/- min)
4. 2nd quarter budget status update from Town Treasurer (10 +/- min)
5. Consider Conservation Commission request to apply for VT Fish & Wildlife Watershed Grant (5 +/- min)
6. Consider Conservation Commission request to pursue a contract for Phase I of the Scrag Town Forest trail improvement project (5 +/- min)
7. Continue review of FY24 Draft Budget (30 +/- min)
8. Town Meeting 2024 planning (20 +/- min)
9. Consent Agenda:
 - a. Consider Approving the Minutes of 1/9/23
 - b. Bills Payable and Treasurer's Warrants
 - c. Approve use of \$6,572.67 from General Wait House Reserve for the replacement of the fire alarm panel.
 - d. Authorize Town Administrator to sign and submit VT Municipal Road General Permit Notice of Intent
10. Selectboard roundtable. (10 +/- min.)
11. Town Administrator's updates. (5 +/- min.)
12. Executive Session – Pursuant to 1 V.S.A. § 313 (a) (2) [Real Estate] and 1 V.S.A. § 313 (a) (3) [Personnel]

III. Other Business.

1. Correspondence/reports received.

IV. Adjourn.

***PLEASE NOTE: Public Access to this meeting will be hybrid, remote via Zoom or in person at the Waitsfield Town Office. For remote access, please use the following link:**

<https://us02web.zoom.us/j/82056117089>

Meeting ID: 820 5611 7089

By phone: 1 (929) 205-6099

Anyone wishing to speak can do so during the designated times, as indicated by the chair.

ALL TIMES ARE APPROXIMATE

Waitsfield Town Administrator's Report

January 23, 2023

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II. REGULAR BUSINESS.

Item II.3. Wastewater Project Updates

The Water and Wastewater Feasibility Study Committee (WWFSC) has been working to finish up the last pieces of their work, including finalizing the Preliminary Engineering Agreement with Dubois & King. As the work of the committee comes to an end, staff will be meeting with staff at MRVPD to explore opportunities for assistance with project management to help bring the wastewater project from preliminary engineering to a project that is ready for a bond vote, potentially as early as March 2024. A good deal of work will need to be completed related to engineering, project funding, planning, and public outreach. Staff will begin drafting an MOU with MRPVD to evaluate what their support could look like to assist with the next phase of this project. More detail on the PER and associated Loan Application amendment is below and enclosed.

- a. Consider approving Amendment to the Owner-Engineer Agreement with Dubois & King to complete a Wastewater Preliminary Engineering Report (PER) and Environmental Information Documents (EID)

Robin Morris, Bob Cook, and Chach Curtis were designated by the rest of the WWFSC to work with Dubois and King to draft an amendment extending the scope of the original agreement to include engineering services needed to develop a Preliminary Engineering Report for the Waitsfield Wastewater project. A final Engineering Services Agreement has been drafted and is enclosed, along with a memo from the group outlining what is included in the PER and their recommendation to approve the ESA as drafted. The WWFSC approved the recommendation at their meeting on January 12th and forwarded it on to the Selectboard for this consideration. The PER will technically be an amendment to the existing contract with Dubois and King for engineering services to complete the Feasibly Study. The negotiated cost of these services is \$120,664 and it is recommended that the Selectboard also consider applying for an amendment to our existing Clean Water State Revolving Fund Loan to include these costs (this item is addressed in more detail below). While Dubois & King works on the PER, it would help to have a designated "task force" that can assist and provide guidance to the engineers as they proceed with their assigned work. Staff recommends that Robin Morris, Bob Cook, and Chach Curtis serve in this capacity, reporting back to the Selectboard as they have updates. The final PER should be completed by June 2023.

Recommendation:

Consider a motion to approve the attached Exhibit K: Amendment to Owner- Engineer Agreement, Attachment C-1 and C-2, to extend the scope of the original engineering services agreement to include completion of a Preliminary Engineering Report (PER) and Environmental Information Document (EID) for the preferred alternatives at a cost of \$120,664 and authorize Robin Morris, Bob Cook, and Chach Curtis to serve as liaisons between Dubois and King and the Selectboard.

b. Consider approving Clean Water State Revolving Fund Loan Amendment Application for \$125,000

The Town of Waitsfield was awarded a \$79,000 fully reimbursable and forgivable loan for the initial Feasibility Study work through the State's Clean Water State Revolving Fund. As part of the Step 1 CWSRF Planning/Design process, the Town can apply for an amendment to this loan to include the additional PER costs which also may be fully reimbursable and forgivable. Based on guidance we have received to date we believe that forgiveness of the loan is not conditioned on completion of a design or construction project but the final terms of the Loan Agreement should outline exactly what this project is eligible for. The loan application includes the \$120,664 for the PER and EID work as well as \$4,446 for project admin time. If the Selectboard approves submittal of the Loan Application, any pending Loan Agreement would still require Selectboard review and approval.

Recommendation:

Consider a motion to authorize the Town Administrator to submit the CWSRF Step 1 Loan Amendment Application for \$125,000 along with the amended Engineer Agreement to the VT DEC CWSRF.

Item II.4 2nd quarter budget status update from Town Treasurer

Randy Brittingham, Town Treasurer, has prepared a budget update for the end of the FY23 2nd Quarter. A memo and update are enclosed. Randy will attend the meeting to answer any questions the Board has about his memo.

Recommendation:

No action anticipated at this time.

Item II.5. Consider Conservation Commission request to apply for VT Fish & Wildlife Watershed Grant

The Conservation Commission would like to apply for a Vermont Fish & Wildlife Watershed Grant to accelerate invasive species efforts in the Mad River Valley Watershed towns of Waitsfield, Warren and Fayston. The Conservation Commission unanimously recommended approval at its 1/16/23 meeting. Chairs of the Commissions in Warren and Fayston have reviewed and endorsed the application, which is enclosed. The application is due 2/8/23. The funding from the state will allow Waitsfield to accelerate our Knotweed mitigation and riparian revegetation efforts and conduct a baseline assessment of other invasive species in the Valley. Bob Cook will attend the meeting to answer any questions the Selectboard might have. The Conservation Commission should address whether any additional funding is needed to pursue

the project, or if match is intended to come from the Invasive Species Reserve as part of their 2023 knotweed efforts (Selectboard approval is still needed to utilize these funds again for knotweed in FY24).

Recommendation:

Consider a motion to authorize the Conservation Commission to apply for the VT Fish and Wildlife Watershed Grant enclosed.

II.6 Consider Conservation Commission request to pursue a contract for Phase I of the Scrag Town Forest trail improvement project

The Waitsfield Conservation Commission has received two bids in response to their RFP for Phase I Scrag Trail construction. James Donaldson, with the Conservation Commission, has prepared a memo outing their request to pursue contract negotiations with Apex Trailworks, LLC which is enclosed. James will attend the meeting to answer any questions the Selectboard might have.

Recommendation:

Consider a motion to authorize the Conservation Commission to pursue contract negotiations with Apex Trailworks, LLC for completion of the Scrag Phase I Trails. The final contract will require Selectboard review and approval.

Item II.7. Continue review of FY24 Draft Budget

The Selectboard reviewed the draft FY24 budget at their meeting on January 9, 2023 including the draft general fund expenditures and revenues, draft debt service table, and draft capital improvement plan (FY24-FY28). Annie and Christine met again on January 19th to look through the budget and some additional amendments are proposed based on that meeting, specifically to the Draft FY24 GF Expenditures table.

- Line 16 (Equipment Maintenance & Contracts): Reduced from \$17,000 to \$15,000 to better match projected FY23 budget. FY22 was especially high due to extra generator maintenance but the issue should now be fixed.
- Line 37 (Special Planning Projects): Recommend funding \$8,000 of the originally requested \$20,000. Historically this line was funded for \$2,000 to \$3,000 a year but was increased in FY23 to \$6,000. The jump to \$8,000 would enable the Planning Commission to continue to pursue outside help as needed.
- Line 52 (Delinquent Tax Collector Fees): Reduce from \$15,000 to \$13,500 to better match actuals to date in FY23 and trends from past fiscal years.
- Line 142 (Health Insurance): We typically budget for an additional family plan in the event that an employee changes their insurance coverage. It is extremely unlikely this will happen outside of an enrollment period so this has been dropped in half to account for only a half year's extra coverage, reducing this line by \$12,631.
- Line 187 (Constable): Proposed increase of \$500 to bump the budgeted hourly rate from \$12/hr, 5 hours a week to \$15/hr, 5 hours a week.
- Line 204 (Downstreet): Requested \$3,000 in their appropriations request for FY24, up \$500 from FY23. Staff recommends an appropriation of \$1,000 which is still double what has been contributed in years past.

- Line 243 (Road Department Reserves): Recommend dropping the overall contributions by \$10,000 or \$2,500 from each reserve fund, to help level out the overall budget increase between fiscal years. Even with this slight decrease, there is still an increase in reserve contributions proposed between FY23 and FY24.
- Line 245 (Fire Department Reserves): Recommend dropping the overall contributions by \$9,000 or \$4,500 from each reserve fund, to help level out the overall budget increase between fiscal years. Even with this slight decrease, there is still an increase in reserve contributions proposed between FY23 and FY24.
- Line 281 (Wait House Capital Transfer): Propose increasing this by \$2,500 to help plan for future needed improvements.

Proposed 4th Road Crew Member

This draft budget reflects the budget impacts of hiring a 4th Road Crew member, including salary and benefits costs as well as the capital costs of purchasing new equipment but also removing the cost of sidewalk plowing and lawn mowing for the first half of 2024.

- Line 61 (4th Road Crew Salary $\frac{3}{4}$ of FY24): This line has been updated to reflect just the additional salary cost for a 4th Road Crew member in FY24 assuming they were brought on during the 2nd quarter (October 2023).
- Line 100 (Sidewalk Plowing): \$30,000 would have to be budgeted in FY24 if Kingsbury were to follow through on year five of their contract. This has been removed as a 4th Road Crew member would allow us to take this in house. If we were to have to bid this project out again, it's unclear if \$30,000 would be enough or if more would need to be budgeted in this line.
- Line 147 (4th Road Crew Benefits): This reflects the costs of a full family health insurance plan as well as vision and dental, retirement, and FICA contributions for a 4th Road Crew member.
- Line 233 (Maintenance of Parks): This line was reduced by \$5,500, half of the total for typical mowing contracts in a year. Mowing contracts typically straddle fiscal years and about \$11,000 goes to paying outside contractors to mow town property annually. If we can handle our mowing in house, we can save ~\$5,500 in the spring/early summer of 2024.

Recommendation:

Continue to review the draft budget and make any additional amendments or changes the Board sees fit. When ready, the Board should consider a motion to adopt the draft FY24 General Fund Operating Budget and FY24-28 Capital Improvement Plan.

Item II.8. Town Meeting 2023 planning

VLCT's most recent legislative report includes an update on H.42 which would enable Town's to move voting to Australian ballot for another year and move the date of Town Meeting if needed. The update is as follows:

“On Thursday (1/19), the Senate expedited passage of H.42, and the bill now heads to the governor's desk for his signature. One day prior, the Senate Government Operations Committee took testimony and moved swiftly to pass **H.42** out of committee on a unanimous 6-0 vote. As it relates to municipalities, the bill extends certain temporary Open Meeting Law and Town Meeting Day procedures that were implemented during the height of the pandemic. VLCT recommends that municipalities continue to

follow the “normal” Open Meeting Law until the governor signs H.42 into law – hopefully next week – so interested towns and cities can prepare for annual meetings and resume remote meetings when those are necessary.

Town Annual Meeting

The provisions of H.42 are voluntary provisions that legislative bodies may adopt but are certainly not required to implement. H.42 extends the following temporary measures to Annual Town Meetings in 2023 and 2024 only:

- Allow local legislative bodies to move to Australian ballot voting for those communities traditionally voting from the floor,
- Allow local legislative bodies to move the date of Annual Town Meeting, and
- Authorize local legislative bodies to hold informational hearings in preparation for Town Meeting remotely.

Municipalities that choose to utilize the first provision and switch to Australian ballot voting this or next year must remember this is **temporary authority**. The bill largely mirrors last year's Act 77. The explicit prohibition on warning an article to permanently switch to Australian ballot voting while using this temporary authority was left out. This is because 17 V.S.A. § 2680(e) says a municipality “shall not use the Australian ballot system at the same election at which its voters decide that the system shall be used.” Therefore, Vermont law already requires voters to vote from the floor at an annual or special meeting to permanently move to Australian ballot voting for future annual town meetings. This means that legislative bodies and voters need to prepare, plan ahead, and begin community discussions on whether a vote is necessary to permanently move to Australian ballot once this temporary authority expires. VLCT recommends communities begin these discussions as soon as possible.”

The Selectboard should begin to consider:

- Whether they are interested in voting by Australian ballot again if it is an option
- If not, what the plan for Town Meeting 2023 will be (morning, start time, etc.)
- Who to consider as a moderator for 2023 if in person
- The MRV Recreation District has asked if they may conduct a survey at town meeting. They hope to have a Board member in the hall or near the meeting to have taxpayers answer an 8-10 question survey. They are asking the other towns as well.

Annie will have a first draft of the Town Meeting warning for the Board's initial review on Monday night, with additional changes expected at the January 30th meeting. Additionally, Annie will provide an update on Town Report pages that might need Selectboard assistance. The Town Report is due to the printer on February 3rd so the last regular meeting the Selectboard will have to review and adopt materials for the Town Report is January 30th unless a Special Meeting is held.

Recommendation:

Consider the options for Town Meeting 2023.

Item II.9. Consent Agenda

Any member of the Selectboard may request that an item be removed from the consent agenda for any reason and the Chair will decide where on the regular agenda the item will be placed for further

discussion and potential action, otherwise a single motion is all that's needed to approve the identified consent agenda items.

a. Consider Approving the Minutes of 1/9/23

The minutes will be provided when finalized by the recording secretary.

b. Bills Payable and Treasurer's Warrants

Warrants will be emailed before the meeting and available for review in person at the meeting.

c. Approve use of \$6,572.67 from General Wait House Reserve for the replacement of the fire alarm panel.

We've been notified by the Royal Group that the control panel at the General Wait House will need to be replaced. The screen is not displaying which alarms are activated and it is required to by law. An invoice for the work is attached which includes a new panel as well as new smoke detectors as the old detectors are also no longer allowed via fire code.

Additionally, the quote includes permit costs. The Royal Group will handle all necessary state permits for the work. The General Wait House reserve will have \$20,000 at the end of FY23 after this budget's reserve transfer takes place.

d. Authorize Town Administrator to sign and submit VT Municipal Road General Permit Notice of Intent

This program is run by the VT DEC to help manage stormwater on town roads. The Vermont Municipal Roads General Permit (MRGP) was reissued on December 1, 2022, and goes into effect on January 26, 2023. Municipalities are required to reapply for coverage by January 26, 2023.

Item II.11. Town Administrator's Updates

Additional updates will be brought to the meeting on January 23rd as needed.

III. OTHER BUSINESS

Item III.1. Correspondence/Documents/Reports received

None to date.

To: Waitsfield Select Board

From: Waitsfield Wastewater & Water Feasibility Study Committee

Prepared by: Bob Cook,
Chach Curtis,
Robin Morris

Date: January 12th, 2023

Wastewater Study Preliminary Engineering Agreement (PER) with DuBois & King (D&K)

Following review of the feasibility study and meeting with DEC and our engineers D&K, we are recommending that the Selectboard approve the attached Exhibit K: Amendment to Owner-Engineer Agreement, Attachment C-1 and C-2. The original agreement between the Town and Dubois & King covered D&K's engineering services to complete the Wastewater Feasibility Study. The Feasibility Study was completed in December 2022, at a cost of \$79,000. Funding for the Feasibility Study came from DEC in the form of a forgivable loan.

This amendment extends the scope of the original agreement to include engineering services to complete a Preliminary Engineering Report (PER) and Environmental Information Document (EID) for the preferred alternatives at a cost of \$120,664. The completion date for the PER is June 9th, 2023, a draft will be issued for review on May 23rd, 2023.

The PER will meet agency funding requirements. Our engineer and DEC have indicated that the PER will be eligible for loan funding from the DEC and that the loan may be forgivable, similar to the Feasibility Study.

The PER is the next phase of the project to address wastewater needs for Irasville and Waitsfield Village based on the recommendations of the feasibility study completed in December 2022.

The Preliminary Engineering Report will be completed by the beginning of June, providing the Selectboard the data to decide on which of the preferred alternative should proceed to the design phase. The design phase would be followed by a bond vote prior to the construction phase.

PER Description Summary

The engineer will develop alternatives and phasing solutions for differing capacities under the Vermont State guidelines for both a "Decentralized Cluster System" (50,000 gpd) and a "Publicly Owned Treatment Works" (50,000 to 87,500 gpd)

The engineer will evaluate and develop preliminary plans for:

- Wastewater collection system in Irasville distributed to the Munns disposal site.
- Potential connection of properties south of Irasville to the nearest pump station.
- Preliminary wastewater treatment system plans will be developed for the Munn disposal site for the preferred treatment system alternative. These plans will include preliminary site layout and preliminary sizing and flow of unit processes.
- Alternatives for delivery of wastewater from the Village Residential and Village Business districts to either the collection system in Irasville (and ultimately to the Munn site for treatment and disposal), or to an expanded Waitsfield Elementary School disposal system.
- Water service connections for the purpose of eliminating conflicts between well shields and leachfields and to free up additional potential on-site disposal capacity on lots not connected to the community wastewater system in the Village Residential, Village Business, and Irasville districts.

Engineer will develop a preliminary opinion of probable construction costs, operations budget, and project cost summary for the collection and treatment alternatives and phasing of the system buildout, including two to three funding scenarios.

The preliminary design will be used to supplement the feasibility study report to form a Preliminary Engineering Report for the proposed project. The report will include an updated project schedule for final design, permitting, bid, and construction.

This is EXHIBIT K, consisting of 6 pages, referred to in and part of the Agreement between Owner and Engineer for Professional Services dated when signed by Owner.

AMENDMENT TO OWNER-ENGINEER AGREEMENT
Amendment No. 1

The Effective Date of this Amendment is: _____.

Background Data

Effective Date of Owner-Engineer Agreement: 3-29-2022

Owner: Town of Waitsfield

Engineer: DuBois and King, Inc.

Project: Town of Waitsfield Village Wastewater

Nature of Amendment:

- Additional Services to be performed by Engineer
- Modifications to services of Engineer
- Modifications to responsibilities of Owner
- Modifications of payment to Engineer
- Modifications to time(s) for rendering services
- Modifications to other terms and conditions of the Agreement

Description of Modifications:

The original scope included completion of a water and wastewater feasibility study. The additional scope includes engineering services to complete a Preliminary Engineering Report (PER) and Environmental Information Document (EID) for Phase 1 of the preferred alternative that was identified in the feasibility study. The PER will utilize the feasibility study as the first five sections of the PER, and will incorporate preliminary design of the preferred alternative, as well as conclusions and recommendations, to form a PER that meets funding agency requirements. Original scope items from the original agreement are listed in plain text. Changes to the scope as part of this amendment are presented in bold/underline.

A1.02 Preliminary Design Phase

A. Background:

The Town of Waitsfield, population 1,844, is located in Washington County, Vermont, on the Mad River. In alignment with the Town Plan, Waitsfield desires to find infrastructure solutions to address affordable housing needs, to attract people to move to and reside in Waitsfield, to invest in residential development, to encourage compact development and to provide opportunities for businesses in the Village areas that encourage investors and entrepreneurs. In addition, the Town desires to address the protection of defined wetlands and critical habitats to ensure a healthy watershed with clean water, and to address the growing climate crisis.

The primary focus of this project as the first phase of a system to serve the whole study area is to address wastewater needs in Waitsfield Village (Village Residential, Business Districts) and Irasville. Waitsfield has a Designated Village Center and a Community Water System that was constructed in 2012, providing potable water to a number of properties in an area roughly contiguous with the Designated Village Center and Village Residential Districts.

All wastewater treatment in the study area is accomplished in septic systems. There is no municipal wastewater management. In 2014, the town introduced a Wastewater Loan program which has resulted in five wastewater system upgrades.

The purpose of this current PER and EID is to develop preliminary design, cost opinions, and required environmental documentation to address community wastewater needs in the project area identified above, beginning with Phase 1: the Village Residential, Village Business, and Irasville districts.

B. The Engineer has identified the following scope of services:

Task 10: Project Management and Coordination

This task includes coordination with the Department of Environmental Conservation (DEC), funding applications support, general project coordination, and attending up to three (3) meetings with Town representatives.

Task 11: Field Work – Irasville, Village Residential, and Village Business Districts

Engineer will review Agency of Natural Resources mapping and the previous Waitsfield wetlands study for environmental concerns that may affect the proposed project. After reviewing this information, a wetlands scientist will visit the project area to review, GPS-locate, photograph, and document potential wetlands. Environmental features identified from this review will be added to the project basemap. Formal wetland delineation and permitting are not included in the current Scope of Services.

An archaeological resources assessment will be completed by a qualified archaeological subconsultant, and findings from that assessment will also be added to the project basemap. An evaluation of the potential effects on archaeological resources will be submitted by the archaeological subconsultant to the State Historic Preservation Office (SHPO) for review. The current Scope of Services does not include Phase 1B archaeological testing in sensitive areas;

if those areas can't be avoided in the project design, Phase 1B testing may be need to be included in a subsequent amendment.

Task 12: Preliminary Engineering

Engineer will develop a project basemap that utilizes LiDAR data and prior Phelps Engineering topographic surveys for the Village Residential, Village Business, and Irasville districts, the forcemain route to the south, and the Munn treatment and disposal site. Field-located and GIS-mapped information from Task 11 and the feasibility study will also be added to the basemap.

Preliminary plans will be developed for the following collection system alternates:

- Collection of raw wastewater in a traditional gravity sewer system with sewer pump stations where necessary.
- Collection of wastewater effluent from septic tanks instead of collecting raw wastewater (a.k.a., septic tanks with effluent by gravity, or STEG), allowing for smaller diameter wastewater collection piping, fewer sewer manholes, and use of effluent pumps instead of solids handling or grinder pumps.
- Potential connection of properties south of Irasville to the nearest pump station.
- Alternatives for delivery of wastewater from the Village Residential and Village Business districts to either the collection system in Irasville (and ultimately to the Munn site for treatment and disposal), or to the Waitsfield Elementary School disposal system.

Engineer will complete wastewater collection system preliminary pipe size calculations, plans, and profiles.

Wastewater pump stations preliminary designs will be developed for the system serving the Village Residential, Village Business, and Irasville districts, and the transmission system to the Munn site.

Engineer will evaluate wastewater treatment alternatives for the Munn site including phased buildout of the treatment system capacity. Alternatives to be evaluated include:

- Recirculating sand filters.
- Innovative/alternative wastewater treatment facilities currently pre-approved by the Vermont DEC.
- Tertiary wastewater treatment facilities including sequencing batch reactors, membrane bioreactors, and living machine.
- Opportunities for parallel treatment trains to be built out over time as wastewater demand increases.

Preliminary engineering of improvements to the Waitsfield Elementary School disposal system to increase the wastewater treatment and disposal capacity are not included in the Scope of Services at this time. Conceptual-level capacity estimates for the elementary school system that were developed in the Feasibility Study will be utilized in this PER.

Preliminary wastewater treatment system plans will be developed for the Munn site for the preferred treatment system alternative. These plans will include preliminary site layout and preliminary sizing and flow of unit processes.

The previous Phelps Engineering leachfield design will be utilized for the Munn site disposal system layout. For comparative purposes, conceptual plans for an alternative leachfield layout by drip dispersal will be developed with input from the appropriate vendor.

Previous hydraulic capacity testing results and reports will be reviewed with DEC representatives to verify the estimated disposal capacity and to identify any significant factors to be considered and planned for when applying for an Indirect Discharge Permit during the Final Design phase. Applying for an Indirect Discharge Permit is not included in the current Scope of Services.

Water service connections are planned for the purpose of eliminating conflicts between well shields and leachfields and to free up additional potential on-site disposal capacity on lots not connected to the community wastewater system in the Village Residential, Village Business, and Irasville districts. Engineer will develop preliminary plans for connection of water services from existing curb stops to existing homes and businesses that are not currently connected to the water system. Typical details for water service, meters, and backflow preventers from the original water system construction will be used. Engineer will develop plan view layouts of the proposed water service from the curb stop to the existing building for each lot where a connection is feasible. The preliminary water services design will be based on the available basemapping and aerial imagery; site visits and entry into buildings are not included in the current Scope of Services.

Wastewater treatment and disposal system operational and management considerations (such as anticipated labor needs, operator qualifications required, solids management, routine and significant non-routine maintenance requirements, etc.) will be reviewed with the Town water system's contract operator, treatment vendors, and other sources as appropriate.

Anticipated permitting requirements for construction of the proposed wastewater collection, treatment, and disposal system and water service connections will be reviewed with regulatory agencies and summarized.

Engineer will review preliminary design plans and provide recommendations for energy efficiency and sustainability considerations to be incorporated into the preliminary and final design.

Engineer will develop a preliminary opinion of probable construction costs, operations budget, and project cost summary for the collection and treatment alternatives and phasing of the system buildout, including two to three funding scenarios.

The preliminary design will be used to supplement the feasibility study report to form a Preliminary Engineering Report for the proposed project. The report will include an updated project schedule for final design, permitting, bid, and construction. The draft PER will be submitted to the Owner and DEC for review, comments will be addressed, and a final PER report will be issued in PDF format, along with one full hard copy for the Owner.

Task 13: Public Engagement

Public engagement activities during the preliminary engineering phase will include:

- A presentation of the draft report to the Selectboard.
- Preparation of presentation materials for a public meeting.
- Updates to the project website including meeting announcements and report findings.

Task 14: Environmental Information Document and Public Hearing

Engineer will prepare and submit the State of Vermont EID form in support of a request for a Finding of No Significant Impact (FNSI) for the project. The EID will include a description of the project including the purpose and need and a qualitative evaluation of the Project's environmental impacts (wetlands, streams, endangered species, rivers, public lands, archaeological resources, and farmland).

No other permit applications are included in this Scope of Services. It is anticipated that permit applications will be submitted during the Final Design phase.

For a FNSI, it is anticipated that one (1) public hearing will be required. Engineer will present the findings from the EID in the public hearing after submitting the draft PER.

A1.03 Final Design Phase

Final Design Phase Services are NOT PROVIDED, but can be incorporated via amendment.

A1.04 Bidding Phase

Bidding Phase Services are NOT PROVIDED, but can be incorporated via amendment.

A1.05 Construction Phase

Construction Phase Services are NOT PROVIDED, but can be incorporated via amendment.

PART 2 – ADDITIONAL SERVICES

Additional Services are NOT PROVIDED, but can be incorporated via amendment.

Agreement Summary:

<u>Original agreement amount:</u>	<u>\$ 78,753.00</u>
<u>Net change for prior amendments:</u>	<u>\$ 0.00</u>
<u>This amendment amount:</u>	<u>\$120,664.93</u>
<u>Adjusted Agreement amount:</u>	<u>\$199,417.93</u>

Change in time for services (days or date, as applicable):
See Attachment C-1.

The foregoing Agreement Summary is for reference only and does not alter the terms of the Agreement, including those set forth in Exhibit C.

Owner and Engineer hereby agree to modify the above-referenced Agreement as set forth in this Amendment. All provisions of the Agreement not modified by this or previous Amendments remain in effect.

OWNER:

ENGINEER:

By: _____
Print name: _____

By: _____
Print name: _____

Title: _____

Title: _____

Date Signed: _____

Date Signed: _____

ATTACHMENT C-1
RUS CERTIFICATION PAGE (MODIFIED from RUS BULLETIN 1780-26, EXHIBIT C)
DEC CERTIFICATION PAGE

PROJECT NAME: Town of Waitsfield Village Wastewater
PROJECT LOCATION: Waitsfield, VT
APPLICANT & LOAN/GRANT NUMBER: Town of Waitsfield

The Engineer and Owner hereby concur in the Funding Agency required revision to E-500 (2014). In addition, the Engineer certifies to the following:

All modifications required by DEC and RUS Bulletin 1780-26 have been made in accordance with the terms of the license agreement, which states in part that the Engineer "must plainly show all changes to the Standard EJDC Text, using 'Track Changes' (redline/strikeout), highlighting, or other means of clearly indicating additions and deletions." Such other means may include attachments indicating changes (e.g. Supplementary Conditions modifying the General Conditions).

SUMMARY OF ENGINEERING FEES

Note that the fees indicated on this table are only a summary and if there is a conflict with any provision of Exhibit C, the provisions there overrule the values listed on this table. Fees shown will not be exceeded without the concurrence of the Agency.

Description of Steps and Services	Fee Amount	Basis of Payment (Lump Sum or NTE)
1. Step 0 – Feasibility Study	<u>\$ 78,753.00</u> (Services included in original agreement)	LS/NTE
2. Step I – Preliminary Engineering		
a. Preliminary Engineering Report Services	<u>\$109,724.93</u>	LS/NTE
b. Additional Services included in Step I (include additional lines and itemize each item separately) <u>Environmental Information Document Services</u>	<u>\$ 10,940.00</u>	LS/NTE
3. Step II – Final Design		
a. Basis of Final Design and Final Design Plans and Contract Documents	<u>Services not provided herein</u>	LS/NTE
b. Environmental Information Document Services	<u>Services included in Step I</u>	LS/NTE
c. Additional Services included in Step II (include additional lines)	<u>Services not provided herein</u>	LS/NTE
4. Step III	<u>Services not provided herein</u>	
a. Bid Phase Services	<u>Services not provided herein</u>	LS
b. Construction Phase Services	<u>Services not provided herein</u>	LS
c. Resident Project Representative Services	<u>Services not provided herein</u>	NTE
d. Post Construction Phase Services	<u>Services not provided herein</u>	LS
e. Additional Services included in Step III (include additional lines)		LS/NTE
5. Total Engineering Costs (Step I and II)	<u>\$199,417.93 (Step I)</u> <u>Plus Step II (to be determined)</u>	LS/NTE
6. Construction Costs	<u>Services not provided herein</u>	
a. Contract 1		
b. Small Purchase		
c. Additional Items (include additional lines)		
7. Total Project Cost	<u>Not estimated yet</u>	15
8. Total Bond Amount	<u>No Bond Vote Yet</u>	

SCOPE OF SERVICES

The scope of services can be found in the following pages of the contract: Exhibit A.

PROGRESS MEETING AND DELIVERABLES

DEC places funding holds on projects at the 30%, 60%, and 90% of engineering Step I & II (planning and final design) services pending a project meeting and deliverables. Holds may be negotiated to add or delete holds based on the needs of the project. This contract amendment involves the following remaining Step 1 deliverables and meetings:

<u>Milestone Project Task</u>	<u>Approximate Submittal Schedule</u>	<u>Deliverables</u>
Submit Draft PER	<u>May 23, 2023</u>	<u>Draft PER</u>
Submit EID	<u>May 23, 2023</u>	<u>EID</u>
Final	<u>June 9, 2023</u>	<u>Final PER and EID – Signed/Stamped Copy</u>

Any adjustments to engineering fees or changes to maximum estimated values must be approved by the Agency and must include a table of what specific category or categories of fees are being changed, what fees were before and are after the change, and the resulting total fee.

CONSULTING FIRM NAME

DuBois & King, Inc.

Engineer

Date

Jonathan B. Ashley, P.E., Director, Public Works and Facilities Division

Name and Title

Town of Waitsfield

Owner

Date

Annie Decker-Dell'Isola, AICP, Town Administrator

Name and Title

Agency Concurrence:

As lender or insurer of funds to defray the costs of this Contract, and without liability for any payments thereunder, the Agency hereby concurs in the form, content, and execution of this Agreement.

Agency Representative

Date

Name and Title

Last Revised: 3/26/19

Town of Waitsfield
Village Wastewater Preliminary Engineering Report and Environmental Document
ATTACHMENT C-2
 Project No.: 227947X



Project Phases & Tasks	Labor Categories										
	Project Director	Sr. Project Manager I	Senior Project Engineer I	Project Engineer I	Staff Engineer I	Senior Designer I	Field Naturalist	Project Manager I	Senior Planner/Proj. Mgr.	Admin	Total Hours
I. Basic Services - Study and Report Phase											
A. Preliminary Engineering Report											
10 Project Management and Coordination											
a. Committee meetings (assume 3)	9										9
b. DEC coordination, funding apps. support, general project coordination	16	6	8								30
11 Field Work - Irasville, Village Residential, and Village Business											
a. Review ANR Mapping and Waitsfield wetlands study	3				2		6				11
b. Wetlands review (site visit), GPS and photo download, map production	1		6	8			14				29
c. Archaeological Resources Assessment, coordination and update basemap	4		4	8							16
12 Preliminary Engineering											
a. Existing conditions plan - LiDAR and Phelps surveys, field-located items	3		4	10		16					33
b. Wastewater collection system alternates (STEG, sewer, fairground, Village Res/Business alts.)	6		8			24					38
c. Wastewater collection system preliminary calculations, plans/profiles (Village Res/Business and Irasville only)	10					50					60
d. Wastewater collection system pump stations (Village Res/Business and Irasville only)	8				30	20					58
e. Wastewater treatment system alternatives evaluation including phased buildout of capacity	24				40	16					80
f. Wastewater treatment system preliminary plans for Munn Site	8	8			32	40					88
g. Munn site leachfield - review drip dispersal alternative	8			16		16					40
h. Munn site leachfield - review previous capacity work with DEC	16			16							32
i. Water services preliminary plans (from CS to structures, PEI details, no profiles, no survey or entering buildings)	16					40					56
j. Review of operational and management considerations with SOS and vendors	10				12						22
k. Review and summarize permit requirements	4	8		8							20
l. Energy efficiency and sustainability review/preliminary plans	2					12		16			30
m. Opinion of Probable Construction Costs, operations budget, Project Cost Summaries for collection and treatment alternatives and phasing	16		2	16		16					50
n. Preliminary Engineering Report, schedule	36		8	12	8	8					72
o. Address comments and finalize report, hard copy to Owner/DEC	6		6	6		6				6	30
p. QA/QC Review	10	6									16
13 Public Engagement											
a. Draft PER review meeting (Selectboard presentation)	6								6		12
b. Project website updates - meeting announcements and report findings	2							8	8		18
B. Environmental Information Document											
14 Environmental Information Document and Public Hearing											
a. Environmental Information Document	4	20			32						56
b. FNSI Public Hearing	8	12			4		4				28
Total Hours:	236	60	46	100	160	264	24	24	14	6	934

Town of Waitsfield
Village Wastewater Preliminary Engineering Report and Environmental Document
ATTACHMENT C-2
 Project No.: 227947X



Project Phases & Tasks	Labor Categories												
	Project Director	Sr. Project Manager I	Senior Project Engineer I	Project Engineer I	Staff Engineer I	Senior Designer I	Field Naturalist	Project Manager I	Senior Planner/Proj. Mgr.	Admin	Total Hours		
Direct Labor	Total Hours:	236	60	46	100	160	264	24	24	14	6	934	
	Hourly Rate:	\$180.00	\$160.00	\$115.00	\$110.00	\$90.00	\$100.00	\$105.00	\$125.00	\$160.00	\$75.00		
	Labor Fee:	\$42,480	\$9,600	\$5,290	\$11,000	\$14,400	\$26,400	\$2,520	\$3,000	\$2,240	\$450	\$117,380	
Direct Expenses													
I. Subsistence													
Transportation:	Vehicles	720	Miles @	\$0.655	/ Mile =	\$472							
					Travel-Air / Ground / Parking Allowance =	\$0							
Meals:	Partial Per Diem	0	Days @	\$6.00	/ Day =	\$0							
	Full Per Diem	0	Days @	\$25.00	/ Day =	\$0							
Rooms & Lodging:	Hotel	0	Days @	\$70.00	/ Day =	\$0					Subsistence Total =	\$472	
II. Support Expenses													
						Phone =	\$25						
						Postage =	\$25						
						Reproduction =	\$50						
						Copying =	\$50					Support Total =	\$150
III. Subcontractors													
						Test Pitting Subcontractor (assumed allowance) =	\$0						
						Archaeological Resources Assessment (Crown Consulting Archaeology, LLC) =	\$2,400					Subcontractor Total =	\$2,400
IV. Miscellaneous Expenses													
						Computer Charges =	\$10						
						Plotting Charges =	\$10						
						Special Equipment =	\$0						
						Web Site =	\$0					Miscellaneous Total =	\$20
											Total Direct Expenses =	\$3,042	
											Administrative Fee =	\$243	
											Total Fee =	\$3,285	
Fee Summary													
				Labor Fee	\$117,380.00								
				Direct Expenses	\$3,284.93								
				Total Fee	\$120,664.93								

Water Infrastructure

FINANCING PROGRAMS



State Revolving Loan Programs

FUNDING APPLICATION

II.3c

IMPORTANT: Please select the Type of Entity and Loan Type(s) before completing the application. This information is used to set up the rest of the form. This form **MUST** be completed electronically, handwritten applications will not be accepted.

Select the Type of Entity this application is for:

- Municipality, Fire District, or other similar entity
- Homeowners Association, LLC, Proprietorship, 501(c)3 Non-Profit, or other similar entity

LOAN TYPE

This section may be completed by engineer or applicant

Please submit a draft Engineering Services Agreement with this application if applicable

This loan will be used for (select all that apply):

- | | |
|--|---|
| <input type="checkbox"/> Step I Drinking Water Loan (Feasibility & Planning) | <input type="checkbox"/> Step I Clean Water Loan (Feasibility & Planning) |
| <input type="checkbox"/> Step II Drinking Water Loan (Final Design) | <input type="checkbox"/> Step II Clean Water Loan (Final Design) |
| <input type="checkbox"/> Step III Drinking Water Loan (Construction) | <input type="checkbox"/> Step III Clean Water Loan (Construction) |
| <input type="checkbox"/> Drinking Water Loan Amendment | <input checked="" type="checkbox"/> Clean Water Loan Amendment |
| <input type="checkbox"/> Municipal Source Water Protection Loan | <input type="checkbox"/> Pollution Control or ARPA Grant |
| <input type="checkbox"/> CWSRF Interim Financing | |

APPLICANT INFORMATION

This section may be completed by engineer or applicant

LOAN APPLICANT		DATE OF APPLICATION	
Town of Waitsfield		1/3/2023	
SYSTEM NAME	WSID NUMBER	WASTEWATER PERMIT NUMBER	
Waitsfield Water Supply	VT0020997		
MAILING ADDRESS	TOWN	STATE	ZIP
4144 Main Street	Waitsfield	VT	05673
PHONE	CELL PHONE	TAX ID	SAM UNIQUE ENTITY ID
8024962218			K J C L K H N S F K W 8

CONTACT PERSON - AUTHORIZED REPRESENTATIVE

This section may be completed by engineer or applicant

CONTACT NAME	TITLE		
J.B. Weir	Planning & Zoning Administrator		
MAILING ADDRESS	TOWN	STATE	ZIP
4144 Main St.	Waitsfield	VT	05673

PHONE

802-496-2218 x 4

CELL PHONE

802-363-2485

EMAIL ADDRESS

pza@gmavt.net

ALTERNATE AUTHORIZED REPRESENTATIVE(S)

This section may be completed by engineer or applicant

AUTHORIZED REPRESENTATIVE NAME

Annie Decker Dell'Isola

TITLE

Town Administrator

MAILING ADDRESS

4144 Main St.

TOWN

Waitsfield

STATE

VT

ZIP

05673

PHONE

802-496-2218 x 5

CELL PHONE

EMAIL ADDRESS

townadmin@gmavt.net

Add Alternate Representative

ENGINEERING FIRM & REPRESENTATIVE (or Legal Firm and Attorney's Name if this is a Source Protection Loan)

This section may be completed by engineer or applicant

FIRM NAME

DuBois & King, Inc.

CONTACT NAME

Jonathan Ashley

MAILING ADDRESS

27 Center St.

TOWN

Brandon

STATE

VT

ZIP

05733

PHONE

802-465-8396 x 4810

CELL PHONE

802-522-9733

EMAIL ADDRESS

jashley@dubois-king.com

LOAN AMENDMENT SECTION

This section may be completed by engineer or applicant

Please describe the reason for the need for increased funds:

The amendment includes an Engineering Services Agreement amendment to complete a Preliminary Engineering Report by supplementing the village wastewater feasibility study that was funded under the original loan, and an Environmental Information Document. The amendment will also cover administrative costs including Town staff time in support of an

Loan Number to be Amended: RF1-313-1.0

Increased Amount Requested: \$125,000

Please describe the effect on rates at the higher loan amount:

There will not be an effect on user rates at this time because the Town does not have a community wastewater system. The loan is expected to qualify for additional subsidy under the village wastewater funding program and be 100% subsidized.

List any current or potential connections using greater than 5% of demand or provide a general description of service area.

Eagles at Sugarbush, Crosspoint Associated, Evergreen Place, Glentoran & Mtn Assoc, Lawson's, Mad River Meadows Apartments.

KEY PERSONNEL

Please list the names and qualifications of the following key personnel including areas of expertise, years of experience in similar programmatic work, years at current position, and/or any relevant qualifications.

Please include all personnel related to the loan. Authorized Rep, Alternative Authorized Rep(s), Clerk, Board Members, Financial Manager, etc. Failure to include all key personnel will result in the application considered incomplete.

NAME

POSITION (select from the list or enter another value)

Jennifer Peterson

Clerk and Assistant Treasurer

QUALIFICATIONS:

Town Clerk/Treasurer for 14 years

NAME

POSITION (select from the list or enter another value)

Randy Brittingham

Treasurer

QUALIFICATIONS:

Grand administration for Air Force for 10+ years

NAME

POSITION (select from the list or enter another value)

J.B. Weir

Planning & Zoning Administrator

QUALIFICATIONS:

Planning & Zoning for 10+ years; Juris Doctor from Vermont Law School

NAME

POSITION (select from the list or enter another value)

Annie Decker Dell'Isola

Town Administrator

QUALIFICATIONS:

Planning & Zoning Administrator for 4+ years; municipal planner AICP 4 years; Master in Environmental Science

NAME

POSITION (select from the list or enter another value)

Robin Morris

Chair of the Water Commission

QUALIFICATIONS:

Add Another Key Person

Certification

Authorization Date:

Authorized Representative Certification

Authorized Representative Signature Date:

SIGNATURE OF AUTHORIZED REPRESENTATIVE

PRINT NAME

Submit completed application and all attachments via email to:



Tom Brown, CWSRF Project Lead

[phone] 802-622-4205 [email] thomas.brown@vermont.gov

Department of Environmental Conservation
Water Investment Division





TOWN OF WAITSFIELD

MEMORANDUM

TO: Waitsfield Selectboard
Annie Decker-Dell'Isola, Town Administrator

FROM: Randy Brittingham, Town Treasurer & Sandra Gallup, Assistant Town Treasurer

DATE: January 18, 2023

SUBJECT: FY23 Budget Status Report Summary Report – December 31, 2022

This report provides an overview of the 2nd Quarter (Q2) of FY23, including the Budget Status Overview, Detailed Budget Status Report (General Fund), and the Capital Fund 2. The aggregate of these funds make up the Town Budget that was approved in March of 2022. 53% of budgeted revenue has been received, compared to 61% last year. 46% of expenditures have been paid, compared to 49% last year. Please note that as of December 31st, we're halfway through the fiscal year.

Revenue received thus far mirrors our expectation for the 2nd quarter, with the exception of State Highway Aid. The budget projected \$90,000 for FY23 State Highway Aid, but the actual state allocation was instead \$74,000. The second tax installment was due on November 15th and 94% of taxes were paid on time. This compares to 95% at the same time in the past three fiscal years. Zoning Revenue continues to be high and our Interest Revenue will exceed prior years based on an increase in investments.

Expenditures are consistent with our projected budget to this point in the fiscal year with nothing significant to report for this quarter.

Cash flow: The Town's checking account balance at the conclusion of Q2 was \$422,882.00. Our \$1,000,000 certificate of deposit will mature in late May.

Loans: There are no new loans to report in FY23.

Grants: We received our final ARPA payment in October 2022 and have now received the entirety of our American Rescue Plan Act funding, totaling \$506,081.79. No new grants were awarded or received in Q2.

Capital Purchases: There were no significant capital expenditures for this quarter.

Please let me know if you have questions or would like to request additional information.

Town of Waitsfield- Budget Status Summary Report FY22					Actual % of Budget	Education Taxes Received
Period Ending Dec 31, 2022 (50% of the year)						
General Fund Revenue	Actual -thru DEC FY2022	Budget 2023	Actual - thru DEC FY2023			
Taxes	\$ 913,014.85	\$ 2,029,667.00	\$ 1,070,574.46	53%		\$ 3,138,244.45
Town Clerk Fees	\$ 24,720.95	\$ 35,000.00	\$ 21,361.80	61%		
Interest Income	\$ 323.29	\$ 2,500.00	\$ 2,926.20	117%		
Beverage Sale Permits	\$ 215.00	\$ 3,500.00	\$ 400.00	11%		
Zoning Income	\$ 5,487.00	\$ 8,500.00	\$ 7,465.30	88%		
Act 60 Support		\$ 10,500.00	\$ -	0%		
Penalty Budget Year	\$ 6,649.27	\$ 15,000.00	\$ 5,337.67	36%		
State Aid to Highways	\$ 54,722.08	\$ 90,000.00	\$ 37,061.59	41%		
Road Dept Grant Revenue			\$ -			
Road Dept Other Income	\$ 180.00	\$ 3,000.00	\$ 105.00	4%		
Insurance Claim/Audit Income	\$ 8,997.50	\$ -	\$ 524.00			
Fire Dept - Fayston	\$ 50,961.27	\$ 57,544.00	\$ 2,400.00	4%		
Traffic Control Income	\$ 5,034.67	\$ 5,000.00	\$ 2,357.67	47%		
Dog Impoundment Fee		\$ 150.00	\$ 721.55	481%		
PILOT Program	\$ 6,070.60	\$ 6,000.00	\$ 6,238.93	104%		
Current Use Reimbursement	\$ 102,260.00	\$ 105,000.00	\$ 106,582.00	102%		
Delinquent Tax Interest	\$ 12,500.43	\$ 16,500.00	\$ 10,992.07	67%		
Insurance Reimb Library/Wait H	\$ 2,659.00	\$ 5,200.00	\$ 162.00	3%		
Water Operations Reimb		\$ 2,800.00	\$ -	0%		
Transfers from Other Funds			\$ -			
Misc. Income	\$ 2,028.91	\$ -	\$ 119.32			
Capital Fund 2 Revenue	\$ 65,201.81	\$ 43,035.00	\$ 22,474.96	52%		
Total General Fund Revenue	\$ 1,261,026.63	\$ 2,438,896.00	\$ 1,297,804.52	53%		
General Fund Expenditures						
Town Meeting/Elections	\$ 715.42	\$ 4,500.00	\$ 95.88	2%		
Legal & Auditing	\$ 18,464.50	\$ 33,700.00	\$ 20,315.47	60%		
Town Office Operations	\$ 33,755.98	\$ 95,310.00	\$ 35,589.70	37%		
Town Clerk & Treasurer	\$ 40,038.18	\$ 84,602.00	\$ 41,687.84	49%		
Selectboard	\$ 35,959.73	\$ 77,041.00	\$ 36,315.40	47%		
Planning & Zoning	\$ 22,049.04	\$ 64,494.00	\$ 29,001.32	45%		
Board of Listers	\$ 14,051.47	\$ 27,700.00	\$ 14,269.52	52%		
Collector of Deliq. Taxes	\$ 7,310.18	\$ 15,000.00	\$ 5,754.68	38%		
Conservation Commission	\$ 1,854.07	\$ 5,000.00	\$ -	0%		
			\$ -			
Road Dept. Labor	\$ 81,818.66	\$ 181,926.00	\$ 93,111.50	51%		
Road Dept Equip Operations/Repairs	\$ 43,791.00	\$ 90,880.00	\$ 59,564.33	66%		
Road Dept Hired Equip & Labor	\$ 7,100.00	\$ 44,601.00	\$ 7,412.75	17%		
Road Dept Materials	\$ 98,822.59	\$ 156,900.00	\$ 83,349.42	53%		
Road Dept. Misc.	\$ 14,816.14	\$ 35,774.00	\$ 14,356.83	40%		
Subtotal Road Dept.	\$ 246,348.39	\$ 510,081.00	\$ 257,794.83	51%		
Employee Benefits	\$ 64,537.37	\$ 173,473.00	\$ 77,101.62	44%		
Fire Department	\$ 84,084.71	\$ 147,549.00	\$ 98,563.54	67%		
Public Safety	\$ 30,520.11	\$ 67,490.00	\$ 28,208.71	42%		
Dues & Assessments	\$ 132,766.00	\$ 216,685.00	\$ 155,825.52	72%		
Special Appropriations	\$ 20,500.00	\$ 22,470.00	\$ 22,470.00	100%		
Transfer to Capital Fund 2		\$ -	\$ -			
Transfer to Other Funds		\$ -	\$ -			
Miscellaneous	\$ 15,143.68	\$ 32,270.00	\$ 21,622.53	67%		
Contribution to Reserves	\$ 18,637.50	\$ 488,000.00	\$ 80,000.00	16%		
Capital Fund 2 Expenditures	\$ 312,519.48	\$ 373,531.00	\$ 197,491.60	53%		
Education Taxes Paid to School/State		\$ -	\$ -			\$ 2,775,623.12
Total General Fund Expenditures	\$ 1,099,255.81	\$ 2,438,896.00	\$ 1,122,108.16	46%		\$ 2,775,623.12
Revenue Less Expenditures GF & Capital FD						
		\$ -	\$ 175,696.36			\$ 362,621.33

Cash Balance - Checking	\$ 422,882.00
Cash - Certificate of Deposit	\$ 1,000,000.00

01/18/23
10:12 am

Town of Waitsfield General Ledger
Current Yr Pd: 6 - Budget Status Report
GENERAL FUND

Page 1 of 9
Clerk Treasurer

Account	Budget	Actual	% of Budget
01-1010.01 CURRENT TAXES	2,029,667.00	4,136,889.60	203.82%
01-1010.02 CURRENT TAXES-SCHOOL	0.00	0.00	0.00%
01-1015.01 DELIQ TAXES PREVIOUS YRS	0.00	71,702.59	100.00%
01-1020.01 TAX OVERPAYMENTS	0.00	226.72	100.00%
01-1030.01 PLANNING/ZONING GRANT	0.00	0.00	0.00%
01-1210.01 TOWN CLERKS FEES	35,000.00	21,361.80	61.03%
01-1220.01 INTEREST INCOME	2,500.00	2,926.20	117.05%
01-1230.01 DEPT OF LIQUOR CONTROL RE	3,500.00	400.00	11.43%
01-1320.01 ZONING INCOME	8,500.00	7,465.30	87.83%
01-1510.01 ACT 60 ANNUAL SUPPORT	10,500.00	0.00	0.00%
01-1610.01 PENALTY BUDGET YEAR	15,000.00	5,337.67	35.58%
01-1700.01 PENALTY FEES/TICKETS ISSU	0.00	0.00	0.00%
01-2010.01 STATE AID FOR HIGHWAYS	90,000.00	37,061.59	41.18%
01-2030.01 ROAD DEPT GRANTS	0.00	0.00	0.00%
01-2040.01 ROAD DEPT MISC.	3,000.00	105.00	3.50%
01-2050.01 INSURANCE CLAIMS	0.00	0.00	0.00%
01-2080.01 VTRANS GRANT	0.00	0.00	0.00%
01-3010.01 INSURANCE AUDIT REFUND	0.00	524.00	100.00%
01-4010.01 FIRE DEPT INCOME-FAYSTON	57,544.00	0.00	0.00%
01-4030.01 MISC. FIRE DEPT INCOME	0.00	2,400.00	100.00%
01-4040.01 INSURANCE CLAIMS-FIRE DPT	0.00	0.00	0.00%
01-5010.01 TRAFFIC CONTROL INCOME	5,000.00	2,357.67	47.15%
01-5040.01 POLICE MISC INCOME	0.00	0.00	0.00%
01-8010.01 DOG IMPOUNDMENT FEES	150.00	721.55	481.03%
01-8020.01 PILOT PROGRAM	6,000.00	6,238.93	103.98%
01-8030.01 CURRENT USE REIMBURSEMENT	105,000.00	106,582.00	101.51%
01-8040.01 DELIQ INTEREST	16,500.00	10,992.07	66.62%
01-8042.01 INSURANCE PROCEEDS	0.00	0.00	0.00%
01-8043.01 STATE REIMB COVID EXP	0.00	0.00	0.00%
01-8045.01 LIBRARY INS REIMB	2,700.00	162.00	6.00%
01-8046.01 Wait House Ins. Reimburse	2,500.00	0.00	0.00%
01-8047.01 WATER OP. REIMBURSEMENT	2,800.00	0.00	0.00%
01-8050.01 MISCELLANEOUS INCOME	0.00	119.32	100.00%
01-8060.01 TAX ANTICIPATION NOTE	0.00	0.00	0.00%
01-9010.01 REIMB. FROM RESERVES	0.00	0.00	0.00%
01-9020.01 CLOSED RESERVE TRANSFER	0.00	0.00	0.00%
Total Revenues	2,395,861.00	4,413,574.01	184.22%
01-100 TOWN MEETING			
01-100-1000.20 ELECTIONS EXPENSE	3,000.00	95.88	3.20%
01-100-1000.30 TOWN REPORT	1,500.00	0.00	0.00%
Total TOWN MEETING	4,500.00	95.88	2.13%
01-105 LEGAL & AUDITING			
01-105-1050.10 LEGAL	16,000.00	2,615.47	16.35%
01-105-1050.15 AUDITING	17,700.00	17,700.00	100.00%
Total LEGAL & AUDITING	33,700.00	20,315.47	60.28%

Account	Budget	Actual	% of Budget
01-110 TOWN OFFICE OPERATIONS			
01-110-1100.10 INSURANCE & BONDS	17,000.00	9,279.00	54.58%
01-110-1100.15 OFFICE UTILITIES	5,000.00	542.80	10.86%
01-110-1100.20 TOWN OFFICE REPAIRS/MAINT	9,000.00	569.99	6.33%
01-110-1100.25 POSTAGE	5,250.00	1,806.72	34.41%
01-110-1100.30 SUPPLIES	7,000.00	5,797.50	82.82%
01-110-1100.35 COMPUTER SERVICES	7,450.00	1,969.85	26.44%
01-110-1100.40 TRAINING	750.00	406.25	54.17%
01-110-1100.45 CLEANING	10,000.00	4,319.96	43.20%
01-110-1100.50 EQUIP MAINT & CONTRACTS	14,000.00	5,060.03	36.14%
01-110-1100.55 TELEPHONE	5,110.00	2,792.02	54.64%
01-110-1100.60 OFFICE EQUIPMENT	3,750.00	183.10	4.88%
01-110-1100.65 PUBLIC NOTICE EXPENSE	4,000.00	2,862.48	71.56%
01-110-1100.70 SPECIAL SERVICES	7,000.00	0.00	0.00%
Total TOWN OFFICE OPERATIONS	95,310.00	35,589.70	37.34%
01-120 TOWN CLERK & TREASURER			
01-120-1200.10 CLERK/TREAS & ASSIST SALS	82,852.00	41,135.64	49.65%
01-120-1200.40 BORROWING INTEREST	250.00	0.00	0.00%
01-120-1200.60 BALLOT CLERKS	1,500.00	552.20	36.81%
Total TOWN CLERK & TREASURER	84,602.00	41,687.84	49.28%
01-130 SELECTBOARD			
01-130-1300.10 SELECTBOARD REIMB.	3,250.00	0.00	0.00%
01-130-1300.15 TOWN WEBSITE	750.00	0.00	0.00%
01-130-1300.20 TOWN ADMINISTRATOR	70,541.00	35,266.40	49.99%
01-130-1300.30 TRAINING	500.00	383.00	76.60%
01-130-1300.35 MILEAGE REIMB.	0.00	0.00	0.00%
01-130-1300.40 SB RECORDING SECRETARY	2,000.00	666.00	33.30%
01-130-1300.50 COMMUNICATIONS	0.00	0.00	0.00%
Total SELECTBOARD	77,041.00	36,315.40	47.14%
01-140 PLANNING & ZONING			
01-140-1400.10 MINUTE TAKER	825.00	769.50	93.27%
01-140-1400.20 SPECIAL PLANNING PROJECTS	6,000.00	345.42	5.76%
01-140-1400.30 TOWN PLAN	0.00	0.00	0.00%
01-140-1400.40 ZONING ADMIN/PLAN DIR SAL	55,669.00	27,830.40	49.99%
01-140-1400.50 TRAINING	500.00	56.00	11.20%
01-140-1400.60 COMPUTER EQUIPMENT/SRVC	1,250.00	0.00	0.00%
01-140-1400.70 MILEAGE REIMBURSEMENT	250.00	0.00	0.00%
Total PLANNING & ZONING	64,494.00	29,001.32	44.97%
01-150 BOARD OF LISTERS			
01-150-1500.10 ASSESSOR SERVICES	22,500.00	10,824.63	48.11%
01-150-1500.20 COMPUTER EQUIPMENT/SERVS	2,250.00	1,794.89	79.77%

Account	Budget	Actual	% of Budget
01-150-1500.30 PROPERTY MAP MAINT.	1,750.00	1,650.00	94.29%
01-150-1500.50 TRAINING & MEETINGS	200.00	0.00	0.00%
01-150-1500.60 LISTERS OTHER PROF SRVS	1,000.00	0.00	0.00%
Total BOARD OF LISTERS	27,700.00	14,269.52	51.51%
01-160 COLLECTOR OF DELIQ. TAXES			
01-160-1600.10 COLLECTOR FEES	15,000.00	5,754.68	38.36%
Total COLLECTOR OF DELIQ. TAXES	15,000.00	5,754.68	38.36%
01-170 CONSERVATION COMM			
01-170-1700.10 CONS SPECIAL PROJECTS	5,000.00	0.00	0.00%
Total CONSERVATION COMM	5,000.00	0.00	0.00%
01-200 ROAD DEPARTMENT			
01-200-2000 ROAD DEPARTMENT LABOR			
01-200-2000.10 LABOR	161,712.00	88,598.00	54.79%
01-200-2000.15 OVERTIME	20,214.00	4,513.50	22.33%
Total ROAD DEPARTMENT LABOR	181,926.00	93,111.50	51.18%
01-200-2100 EQUIP. OPERATIONS/REPAIRS			
01-200-2100.10 ROAD DEPT INSURANCE	9,500.00	6,833.50	71.93%
01-200-2100.15 GAS, OIL, GREASE/FILTERS	7,500.00	3,156.56	42.09%
01-200-2100.20 DIESEL	25,000.00	19,737.94	78.95%
01-200-2100.25 2020 INT'L DUMP TRUCK	1,500.00	499.27	33.28%
01-200-2100.27 2021 INT'L DUMP TRUCK	1,500.00	322.55	21.50%
01-200-2100.30 2021 PICK UP-CHEV	1,500.00	1,172.12	78.14%
01-200-2100.34 2010 LOW PRO TRUCK	0.00	0.00	0.00%
01-200-2100.35 1997 INT'L DUMP TRUCK	0.00	0.00	0.00%
01-200-2100.38 2009 J. DEERE LOADER	1,500.00	4,739.48	315.97%
01-200-2100.39 2015/2021 TANDEM	5,000.00	7,045.10	140.90%
01-200-2100.40 FORD CHLORIDE TRUCK	1,500.00	0.00	0.00%
01-200-2100.44 2021 GRADER	500.00	137.00	27.40%
01-200-2100.45 1998 GALION GRADER	0.00	0.00	0.00%
01-200-2100.46 2008/2021 CAT BACKHOE	500.00	0.00	0.00%
01-200-2100.48 2018 HV TRUCK	2,500.00	318.77	12.75%
01-200-2100.49 ROADSIDE MOWER	3,000.00	4,456.87	148.56%
01-200-2100.51 STEEL POLE SAW/CHAINSAW	300.00	102.15	34.05%
01-200-2100.52 GARAGE REPAIRS	2,500.00	29.75	1.19%
01-200-2100.53 GARAGE TRASH REMOVAL	1,700.00	1,048.00	61.65%
01-200-2100.54 GARAGE UNIFORMS	4,500.00	2,476.62	55.04%
01-200-2100.55 GARAGE HEAT	4,000.00	1,059.82	26.50%
01-200-2100.56 GARAGE TELEPHONE	2,600.00	1,278.39	49.17%
01-200-2100.57 GARAGE ELECTRICITY	1,900.00	0.00	0.00%
01-200-2100.58 GARAGE SUPPLIES/HARDWARE	3,000.00	2,005.02	66.83%
01-200-2100.59 GARAGE MISC. OTHER	1,200.00	185.14	15.43%
01-200-2100.60 CHIPPER/RAKE	650.00	365.41	56.22%

Account	Budget	Actual	% of Budget
01-200-2100.62 GARAGE ALARM SYSTEM	900.00	377.00	41.89%
01-200-2100.63 WATER SERVICE	630.00	297.87	47.28%
01-200-2100.65 PLOW BLADES & SHOES	6,000.00	1,920.00	32.00%
Total EQUIP. OPERATIONS/REPAIRS	90,880.00	59,564.33	65.54%
01-200-2200 ROAD/HIRED EQUIP. & LABOR			
01-200-2200.20 SIDEWALK MOWING	0.00	0.00	0.00%
01-200-2200.30 SIDEWALK PLOWING	29,651.00	7,412.75	25.00%
01-200-2200.45 PERSONNEL MILEAGE	0.00	0.00	0.00%
01-200-2200.50 OTHER EQUIPMENT RENTAL	300.00	0.00	0.00%
01-200-2200.55 CONTRACTED PLOWING	2,500.00	0.00	0.00%
01-200-2200.60 GRADING	150.00	0.00	0.00%
01-200-2200.70 RD DEPT CONTRACTED SVCS	12,000.00	0.00	0.00%
Total ROAD/HIRED EQUIP. & LABOR	44,601.00	7,412.75	16.62%
01-200-2300 ROAD DEPARTMENT MATERIALS			
01-200-2300.10 SALT	50,000.00	7,332.36	14.66%
01-200-2300.15 SAND	56,000.00	45,447.12	81.16%
01-200-2300.20 CHLORIDE	16,000.00	9,616.08	60.10%
01-200-2300.30 CRUSHED GRAVEL	0.00	0.00	0.00%
01-200-2300.35 STONE	8,000.00	5,977.30	74.72%
01-200-2300.40 CULVERTS	10,000.00	10,230.03	102.30%
01-200-2300.41 GUARDRAILS	1,500.00	0.00	0.00%
01-200-2300.45 TOOLS	6,400.00	2,700.70	42.20%
01-200-2300.50 SIGNS	2,000.00	644.50	32.23%
01-200-2300.55 FABRIC	1,000.00	0.00	0.00%
01-200-2300.60 COLD PATCH, HAY & SEED	5,000.00	1,401.33	28.03%
01-200-2300.65 WASTE BLOCKS	1,000.00	0.00	0.00%
Total ROAD DEPARTMENT MATERIALS	156,900.00	83,349.42	53.12%
01-200-2400 ROAD DEPT. MISCELLANEOUS			
01-200-2400.10 FAYSTON WINTER AGREEMENT	11,174.00	11,174.00	100.00%
01-200-2400.20 SIDEWALK MAINT/REPAIRS	2,500.00	0.00	0.00%
01-200-2400.30 TREE CUTTING	1,000.00	0.00	0.00%
01-200-2400.50 BRIDGE REPAIRS	3,700.00	96.25	2.60%
01-200-2400.55 GRAVEL PIT MGT	1,000.00	0.00	0.00%
01-200-2400.61 PAVEMENT SEALING	4,350.00	0.00	0.00%
01-200-2400.65 CULVERT & ROAD INVENTORY	0.00	0.00	0.00%
01-200-2400.66 LINE PAINTING EXP	4,000.00	375.00	9.38%
01-200-2400.67 NORTH ROAD CULVERT	0.00	0.00	0.00%
01-200-2400.70 STREET LIGHTS	5,000.00	2,711.58	54.23%
01-200-2400.75 BRIDGE LIGHTS	800.00	0.00	0.00%
01-200-2400.80 RADIOS & PAGERS	500.00	0.00	0.00%
01-200-2400.90 ROAD DEPT TRAINING	250.00	0.00	0.00%
01-200-2400.91 MRGP/STATE ROADS PERMIT	1,500.00	0.00	0.00%
Total ROAD DEPT. MISCELLANEOUS	35,774.00	14,356.83	40.13%

Account	Budget	Actual	% of Budget
Total ROAD DEPARTMENT	510,081.00	257,794.83	50.54%
01-300 EMPLOYEE BENEFITS			
01-300-3000.10 FICA/MEDI	29,712.00	15,392.26	51.80%
01-300-3000.15 MEDICARE	0.00	0.00	0.00%
01-300-3000.20 RETIREMENT	26,216.00	10,572.90	40.33%
01-300-3000.30 UNEMPLOYMENT	750.00	515.00	68.67%
01-300-3000.40 WORKERS COMPENSATION	14,000.00	10,251.75	73.23%
01-300-3000.50 HEALTH INSURANCE	92,083.00	38,844.24	42.18%
01-300-3000.55 DENTAL INSURANCE	6,474.00	410.90	6.35%
01-300-3000.70 LIFE AND DISABILITY INS	3,588.00	847.55	23.62%
01-300-3000.80 VISION PLAN	650.00	267.02	41.08%
Total EMPLOYEE BENEFITS	173,473.00	77,101.62	44.45%
01-400 FIRE DEPARTMENT			
01-400-4000.10 F.D. GAS, OIL, GREASE	3,500.00	1,998.97	57.11%
01-400-4000.15 F.D. INSURANCE	9,000.00	7,910.75	87.90%
01-400-4000.20 F.D. TELEPH & DISPATCH	35,000.00	21,748.71	62.14%
01-400-4000.25 F.D. ELECTRICITY	2,500.00	0.00	0.00%
01-400-4000.30 F.D. HEAT	6,000.00	1,469.86	24.50%
01-400-4000.31 F.D. WATER	660.00	297.21	45.03%
01-400-4000.35 F.D. BLDG REPAIR/SUPPLIES	6,000.00	1,323.16	22.05%
01-400-4000.36 F.D. ALARM	425.00	115.00	27.06%
01-400-4000.40 F.D. TRUCK REPAIRS	14,000.00	8,163.04	58.31%
01-400-4000.45 F.D. EQUIPMENT REPAIRS	7,500.00	896.18	11.95%
01-400-4000.50 F.D. RADIO AND REPAIRS	5,000.00	0.00	0.00%
01-400-4000.55 F.D. BOTTLED GAS	400.00	0.00	0.00%
01-400-4000.60 F.D. TRAINING	9,000.00	3,349.24	37.21%
01-400-4000.65 F.D. HOSE & EQUIPMENT	6,180.00	4,933.18	79.82%
01-400-4000.68 F.D. GEAR	10,000.00	4,020.59	40.21%
01-400-4000.70 F.D. FIRE PREVENTION	600.00	686.54	114.42%
01-400-4000.75 F.D. MISCELLANEOUS	500.00	342.15	68.43%
01-400-4000.80 F.D. DUES	500.00	0.00	0.00%
01-400-4000.85 F.D. PHYSICAL EXAMS	1,500.00	0.00	0.00%
01-400-4000.90 F.D. LABOR	24,230.00	34,995.00	144.43%
01-400-4000.95 F.D. FICA/MEDI	1,854.00	2,814.91	151.83%
01-400-4000.97 F.D. LADDER/HOSE TESTING	3,200.00	3,499.05	109.35%
Total FIRE DEPARTMENT	147,549.00	98,563.54	66.80%
01-500 PUBLIC SAFETY			
01-500-5000.10 SHERIFF DEPT. BILLING	25,000.00	14,144.21	56.58%
01-500-5000.20 DOG WARDEN SALARY & FEES	750.00	110.00	14.67%
01-500-5000.30 DOG POUND FEES	150.00	364.75	243.17%
01-500-5000.35 EMERGENCY MANAGEMENT	1,200.00	330.00	27.50%
01-500-5000.39 FIRE WARDEN	250.00	250.00	100.00%
01-500-5000.40 CONSTABLE	8,000.00	0.00	0.00%
01-500-5000.42 FIRE HYDRANT MAINTENANCE	0.00	0.00	0.00%

Account	Budget	Actual	% of Budget
01-500-5000.43 FIRE PROTECTION CONTRIBUB	27,640.00	12,980.00	46.96%
01-500-5000.45 GENERATOR EXPENSE	900.00	0.00	0.00%
01-500-5000.50 INSURANCE	2,100.00	0.00	0.00%
01-500-5000.60 MISCELLANEOUS	250.00	29.75	11.90%
01-500-5000.70 TRAINING	500.00	0.00	0.00%
01-500-5000.80 TOWN HEALTH OFFICER	750.00	0.00	0.00%
Total PUBLIC SAFETY	67,490.00	28,208.71	41.80%
01-600 DUES & ASSESSMENTS			
01-600-6000.10 CV REGIONAL PLANNING COMM	2,453.00	2,452.52	99.98%
01-600-6000.15 JOSLIN MEM. LIBRARY SUPPO	64,881.00	32,440.50	50.00%
01-600-6000.20 MR RESOURCE MGT ALLIANCE	12,394.00	6,454.00	52.07%
01-600-6000.25 MRV AMBULANCE	15,000.00	15,000.00	100.00%
01-600-6000.30 MRV PLANNING DISTRICT	45,137.00	22,658.50	50.20%
01-600-6000.33 MRV RECREATION DISTRICT	40,000.00	40,000.00	100.00%
01-600-6000.40 VT LEAGUE/CITIES & TOWNS	3,412.00	3,412.00	100.00%
01-600-6000.50 WASHINGTON COUNTY TAX	31,378.00	31,378.00	100.00%
01-600-6000.80 GREEN MTN TRANSIT	2,030.00	2,030.00	100.00%
Total DUES & ASSESSMENTS	216,685.00	155,825.52	71.91%
01-700 SPECIAL APPROPRIATIONS			
01-700-7000.05 CIRCLE	350.00	350.00	100.00%
01-700-7000.06 CV ADULT BASIC EDUCATION	600.00	600.00	100.00%
01-700-7000.10 CAPSTONE	150.00	150.00	100.00%
01-700-7000.12 DOWNSTREET HOUSING & CD	500.00	500.00	100.00%
01-700-7000.15 CV COUNCIL ON AGING	900.00	900.00	100.00%
01-700-7000.18 CV DART	0.00	0.00	0.00%
01-700-7000.20 CV ECONOMIC DEV. CORP.	450.00	450.00	100.00%
01-700-7000.25 CV HOME HEALTH & HOSPIC	4,500.00	4,500.00	100.00%
01-700-7000.26 FAMILY CTR OF WASH. CO.	500.00	500.00	100.00%
01-700-7000.27 GOOD BEGINNINGS OF CV	300.00	300.00	100.00%
01-700-7000.35 GREEN UP VERMONT	100.00	100.00	100.00%
01-700-7000.40 MRV HEALTH CENTER	0.00	0.00	0.00%
01-700-7000.50 MAD RIVER VALLEY SENIORS	7,000.00	7,000.00	100.00%
01-700-7000.65 PEOPLES HEALTH & WELLNESS	500.00	500.00	100.00%
01-700-7000.70 RETIRED SENIOR VOL. PROG.	0.00	0.00	0.00%
01-700-7000.72 RURAL FIRE PROTECTION	100.00	100.00	100.00%
01-700-7000.73 MOSAIC	250.00	250.00	100.00%
01-700-7000.80 CTR INDEPENDENT LIVING	620.00	620.00	100.00%
01-700-7000.85 VT ASSOC FOR BLIND	250.00	250.00	100.00%
01-700-7000.86 VT FAMILY NETWORK	250.00	250.00	100.00%
01-700-7000.87 WINOOSKI NR CONSERV DIST	500.00	500.00	100.00%
01-700-7000.90 WASH COUNTY YOUTH SERVICE	750.00	750.00	100.00%
01-700-7000.91 HOME SHARE NOW	0.00	0.00	0.00%
01-700-7000.92 EVERYBODY WINS	500.00	500.00	100.00%
01-700-7000.93 WASH CTY MENTAL HEALTH	1,600.00	1,600.00	100.00%
01-700-7000.94 COMMUNITY HARVEST	300.00	300.00	100.00%
01-700-7000.95 REKOVERIE ALLIANCE	0.00	0.00	0.00%

Account	Budget	Actual	% of Budget
01-700-7000.96 PREVENT CHILD ABUSE VT	500.00	500.00	100.00%
01-700-7000.97 GOOD SAMARITAN	1,000.00	1,000.00	100.00%
Total SPECIAL APPROPRIATIONS	22,470.00	22,470.00	100.00%
01-800 MISCELLANEOUS			
01-800-8000.10 XFR TO CAPITAL FUND 2	0.00	0.00	0.00%
01-800-8000.12 TRANSFER OUT	0.00	0.00	0.00%
01-800-8000.15 TOWN POND MAINT	0.00	0.00	0.00%
01-800-8000.40 MAINTENANCE OF PARKS	15,000.00	10,030.00	66.87%
01-800-8000.41 TRAIL MAINTENANCE	2,500.00	2,500.00	100.00%
01-800-8000.43 SOLAR ARRAY MAINTENANCE	1,500.00	657.53	43.84%
01-800-8000.44 STEWARD MRV	5,000.00	5,000.00	100.00%
01-800-8000.45 GENERATOR EXPENSE	0.00	0.00	0.00%
01-800-8000.51 MEMBERSHIPS & DUES	100.00	35.00	35.00%
01-800-8000.60 LIBRARY DAMAGE REIMB	0.00	0.00	0.00%
01-800-8000.70 CEMETERY VETERAN'S FLAGS	100.00	0.00	0.00%
01-800-8000.72 MRVTV HEARING COVERAGE	3,570.00	3,400.00	95.24%
01-800-8000.73 ENERGY EFFICIENCY IMPROVE	0.00	0.00	0.00%
01-800-8000.74 TAX ADJS-PREVOUS YR	0.00	0.00	0.00%
01-800-8000.75 AFFORDABLE HOUSING INITIA	0.00	0.00	0.00%
01-800-8000.77 WAIT HOUSE OPERATIONS	4,000.00	0.00	0.00%
01-800-8000.80 OTHER	500.00	0.00	0.00%
Total MISCELLANEOUS	32,270.00	21,622.53	67.01%
01-900 CONTRIBUTION TO RESERVES			
01-900-9000.10 EQUIP RESERVE FUND - TRUC	70,000.00	70,000.00	100.00%
01-900-9000.11 HEAVY EQUIP RESERVE FUND	40,000.00	0.00	0.00%
01-900-9000.15 FIRE DEPT EQUIP RESERVE	64,540.00	0.00	0.00%
01-900-9000.16 F.D. BUILDING/EQUIP RESER	15,460.00	0.00	0.00%
01-900-9000.20 RESTRM/CONSERV/REC RESERV	20,000.00	0.00	0.00%
01-900-9000.22 LAREAU PARK RESERVE	6,000.00	0.00	0.00%
01-900-9000.25 JOSLIN LIBRARY REPAIR RES	0.00	0.00	0.00%
01-900-9000.35 SIDEWALK/TRANS PATH RESER	10,000.00	0.00	0.00%
01-900-9000.40 GRAVEL RESERVE PIT FUND	0.00	0.00	0.00%
01-900-9000.41 BRIDGE & CULVERT REPAIR R	80,000.00	0.00	0.00%
01-900-9000.42 PAVING RESERVE	150,000.00	0.00	0.00%
01-900-9000.45 REAPPRAISAL RESERVE	10,000.00	0.00	0.00%
01-900-9000.50 COVERED BRIDGE REPAIR RES	2,000.00	0.00	0.00%
01-900-9000.51 ENERGY RESERVE FUND	0.00	0.00	0.00%
01-900-9000.60 STREET TREE RESERVE	5,000.00	0.00	0.00%
01-900-9000.61 INVASIVE SPECIES RESERVE	10,000.00	10,000.00	100.00%
01-900-9000.75 TOWN OFFICE RESERVE	0.00	0.00	0.00%
01-900-9000.76 AG SUPPORT RESERVE	0.00	0.00	0.00%
01-900-9000.77 WAIT HOUSE CAPITAL RESV	5,000.00	0.00	0.00%
Total CONTRIBUTION TO RESERVES	488,000.00	80,000.00	16.39%
01-950 TOWN SCHOOL DISTRICT			

GENERAL FUND

Account	Budget	Actual	% of Budget
01-950-9500.10 HARWOOD SCHOOL DISTRICT	0.00	2,208,622.12	100.00%
01-950-9500.20 VT EDUCATION FUND	0.00	567,001.00	100.00%
Total TOWN SCHOOL DISTRICT	0.00	2,775,623.12	100.00%
Total Expenditures	2,065,365.00	3,700,239.68	179.16%
Total GENERAL FUND	330,496.00	713,334.33	
02-1000 CAPITAL/ONE-TIME REVENUES			
Total CAPITAL/ONE-TIME REVENUES	0.00	0.00	0.00%
02-1010.01 WW PH.1&2 LOAN REPAY	23,535.00	15,703.32	66.72%
02-1020.01 ENERGY EFFICIENCY GRANT	0.00	0.00	0.00%
02-1030.01 OTHER GRANT PROCEEDS	0.00	0.00	0.00%
02-1070.01 TRANS GRANT PROCEEDS	0.00	0.00	0.00%
02-1084.01 WAITSFIELD ELEM SOLAR	10,000.00	6,771.64	67.72%
02-1085.01 SOLAR ARRAY CREDITS PROCE	9,500.00	0.00	0.00%
02-1090.01 MISC REVENUE FUND ACCT	0.00	0.00	0.00%
02-1096.01 FAYSTON SCBA SHARE	0.00	0.00	0.00%
02-1098.01 FAYSTON SHARE FIRE TRK	0.00	0.00	0.00%
02-2000.01 PAVING NOTE PROCEEDS	0.00	0.00	0.00%
02-2001.01 PEOPLES LOAN PROCEEDS	0.00	0.00	0.00%
02-9010.01 REIMB. FROM RESERVES	0.00	0.00	0.00%
02-9020.01 XFR FROM GENERAL FUND	0.00	0.00	0.00%
Total Revenues	43,035.00	22,474.96	52.22%
02-100 CAPITAL/ONE-TIME EXPENSES			
02-100-1000.10 TOWN OFFICE/SOLAR ARRAY B	45,945.00	39,079.26	85.06%
02-100-1009.10 TOWN OFFICE BOND(\$245K)	17,073.00	14,724.79	86.25%
02-100-1021.10 ROADSIDE MOWER	0.00	0.00	0.00%
02-100-1025.10 OTHER GRANT EXP	0.00	0.00	0.00%
02-100-1026.10 TRANSP GRANT EXP	0.00	0.00	0.00%
02-100-1030.10 PAVING PROJECT/PLAN EXP	65,000.00	0.00	0.00%
02-100-1032.10 MRGP PROJECTS/MATCH	5,500.00	0.00	0.00%
02-100-1035.10 MRGP PERMIT COMPLIANCE	0.00	0.00	0.00%
02-100-1043.10 13 BACK ROADS GRANT	0.00	0.00	0.00%
02-100-1051.10 PINE BRK BRIDGE RE-DEC	0.00	0.00	0.00%
02-100-1060.10 TOWN GARAGE IMPROVEMENTS	15,000.00	0.00	0.00%
02-100-1082.10 2011 STORM DAMAGE LOAN	25,775.00	0.00	0.00%
02-100-1087.10 WW LOAN RF1-058	36,484.00	0.00	0.00%
02-100-1088.10 WW LOAN RF1-164/208	26,681.00	25,281.64	94.76%
02-100-1089.10 14 SOLAR ARRAY EXP	0.00	0.00	0.00%
02-100-1091.10 VILLAGE WEST SIDEWALK PHA	0.00	0.00	0.00%
02-100-1092.10 2014 PAVING LOAN PMT	0.00	0.00	0.00%
02-100-1093.10 TREMBLAY RD CULVERT LOAN	0.00	0.00	0.00%
02-100-1094.10 FISCAL YR. TRANSITION LOA	0.00	0.00	0.00%

Town of Waitsfield General Ledger
Current Yr Pd: 6 - Budget Status Report
CAPITAL/ONE-TIME EXP'S

Account	Budget	Actual	% of Budget
02-100-1095.10 SIDEWALK LOAN	0.00	0.00	0.00%
02-100-1096.10 FD SCBA Equip. Fayston Sh	0.00	0.00	0.00%
02-100-1097.10 BRIDGE STREET BOND	32,560.00	30,306.97	93.08%
02-100-1099.10 2015 Paving Loan	0.00	0.00	0.00%
02-100-1100.10 FD SCBA loan Pmt (\$45K/5y	0.00	0.00	0.00%
02-100-1102.10 2016 PAVING NOTE	0.00	0.00	0.00%
02-100-1103.10 WATER MAIN BREAK LOAN	15,414.00	0.00	0.00%
02-100-1104.10 GRADER LEASE	34,199.00	34,198.94	100.00%
Total CAPITAL/ONE-TIME EXPENSES	319,631.00	143,591.60	44.92%
02-101-1102.10 WATER MAIN BREAK ALLOCATI	0.00	0.00	0.00%
02-101-1103.10 LAREAU PARK IMPROVEMENTS	0.00	0.00	0.00%
02-101-1104.10 LO-PRO TRUCK PURCHASE	0.00	0.00	0.00%
02-101-1105.10 FIRE TRUCK PURCHASE	0.00	0.00	0.00%
02-101-1106.10 DUMP TRUCK PURCHASE	0.00	0.00	0.00%
02-101-1108.10 CULVERT PLATE COMPATOR	0.00	0.00	0.00%
02-101-1109.10 CULVERT BLOWER	0.00	0.00	0.00%
02-101-1110.10 TANDEM PURCHASE	53,900.00	53,900.00	100.00%
Total Expenditures	373,531.00	197,491.60	52.87%
Total CAPITAL/ONE-TIME EXP'S	-330,496.00	-175,016.64	
Total All Funds	0.00	538,317.69	

**Vermont Watershed Grant Program
Watershed Grant Application
2023**

Due February 8, 2023

One (1) application per organization. Email completed applications to William.Eldridge@vermont.gov with "2023 Watershed Grant Application" in the subject line. Applications are due no later than Wednesday February 8, 2023. Refer to the Application Guide for instructions. Grant recipients must meet state insurance requirement. If you are not familiar with these requirements or have any other questions about the Watershed Grants, contact Will Eldridge (Fish & Wildlife, william.eldridge@vermont.gov).

<https://vtfishandwildlife.com/get-involved/apply-for-a-grant/watershed-grant>

Name of Project: A Watershed Model for Invasive Species Management and Aquatic Ecosystem Restoration

Project Applicant: Waitsfield Conservation Commission

Type of organization: (To check a box, double click on it and in the window that appears, change the Default value to Checked and click OK.)

X Municipal Non-profit Sole-proprietor Corporation Other (_____)

Contact and Title: Curt Lindberg, Chair, Waitsfield Conservation Commission

Mailing Address: 4144 Main Street, Waitsfield, VT 05673

Telephone: 609-647-9832_

Email: wccclindberg@gmail.com

Amount Requested: \$9,900

Category Type of Watershed Grant Project Being Proposed (check one):

- Education, outreach (\$5,000 maximum)
- X Planning, assessment, inventory, monitoring (\$3,500 maximum)
- X On-the-ground implementation (\$10,000 maximum)

A. **Project Location & Watershed or Waterbody** (Include latitude, longitude and project location map when appropriate):

Mad River Watershed
Towns of Fayston, Warren and Waitsfield, VT

B. **Project Summary** (Include goals. In less than 100 words):

- Accelerate the development of a model watershed approach to invasive species management
- Mitigate negative impacts of invasive terrestrial plants on water quality and biodiversity
- Arrest the spread of Japanese Knotweed and, where possible, reverse the spread along headwater streams, culverts, roadways and ditches
- Revegetate selected riparian sites where Japanese Knotweed is being managed and that would benefit from native plantings
- Complete a baseline assessment of the prevalence and distribution of terrestrial plant invasive species in the Mad River Watershed
- Educate the community about the impact of invasive species on ecosystems and water quality and about best management practices

C. **Sequence of tasks to be performed dates** (Include dates and work that needs to be completed before project can begin - e.g. land purchase, additional funding, permitting, landowner agreement. Describe outreach activities concerning the proposed project and how the Watershed Grants Program will be publicized. In less than 100 words):

- February-March: Recruit community volunteers and summer college interns
- April-May: Select summer college interns
- April-May: Identify priority sites for intensive Japanese Knotweed management
- May-September: Manage Japanese Knotweed using manual methods at priority sites
- June-July: Conduct baseline ecological assessment of the prevalence and distribution of terrestrial plant invasive species in the Mad River Watershed
- June-August: Educate community about invasive species and management through newspaper articles, workshops and social media postings
- July: Place order for native trees and shrubs
- August: Prepare baseline assessment report
- October: Plant native trees and shrubs at selected riparian sites

D. **Additional information** (Address relevant evaluation criteria in the Application Guide. Indicate partnerships. Include design sketches, publication outlines and letters of support from partners or others. If your proposal concerns or relates to flood resiliency, describe proposed effort and its impact or effect on aquatic biota or habitat. Photos are helpful. less than 500 words):

Relevant evaluation criteria noted below.

- E.O. Wilson, one of the world's preeminent biologists and conservationists, has stated that invasive species are the second leading cause of biodiversity loss. The Vermont

Agency for Natural Resources confirms this finding, stating that the second greatest threat to biodiversity, in Vermont and across the world, is the proliferation of invasive species. In a major 2017 review article on the impact of Knotweed species (Lavoie, *Biological Invasives* (2017) 19:2319-2337) made the connection to riparian ecosystems and native plant restoration: “It is thus reasonable to conclude that knotweeds are a threat to biodiversity and ecological integrity of riparian ecosystems. The magnitude of this threat (or impact) can be classified as major...since knotweeds cause the local extinction of native species and lead to changes in the structure of communities and the abiotic and biotic composition of ecosystems. However, these changes are probably reversible—the system may recover its original state—since native plant restoration projects have been successfully conducted (page 2331).” **A. Value & Benefits - Category 2 & 3**

- Concerned about this threat to the health and functioning of ecosystems and water quality the three conservation commissions and significant community partners have been working for four years, with some notable success, to address a significant infestation of Japanese Knotweed. A concentrated effort has been made to halt its spread along upper elevation roadways and waterways and to restore floodplain forests along the Mad River. Experts from U.S. Fish & Wildlife and leading conservation organizations in Vermont have noted that these initiatives represent some of the best local work on Japanese Knotweed in the state. The Conservation Commissions desire to expand this multi-year effort to include additional Japanese Knotweed infestations, more site revegetation and to initiate a broadening of the focus to encompass additional terrestrial plant invasive species. The assessment of the prevalence and distribution of terrestrial plant invasive species will inform this next phase of work. The Conservation Commissions intend to invite a graduate student from the Field Naturalist Program at UVM to develop in 2024 a multi-year plan and set of priorities to address terrestrial plant invasive species in the Mad River Watershed and identify evidence-based management practices for addressing invasive species identified for priority action. **A. Value & Benefits - Category 2 & 3; B. Management & Design Considerations; E. Stream Corridor or Habitat Protection & Restoration;**
- Community support for this work has been extensive. Last year the towns earmarked \$21,000 for Japanese Knotweed management. This figure will rise to \$26,700 in 2023. Friends of Mad River, Mad River Path Association and U.S. Fish & Wildlife Service provided expert guidance and in some cases volunteers. Thirty area residents provided more than 700 hours of volunteer time managing Knotweed in 2022. Our objective is to grow the volunteer pool in 2023, with an expectation that 900 hours of volunteer time will be provided. Ongoing public education in 2023 will inform the public about this invasive species initiative, the results of the ecological assessment and build even wider public support. Evidence of this broad community engagement is provided in the attached letters of support from the Warren and Fayston Conservation Commissions, Mad River Path Association, Friends of the Mad River, Mad River Planning District, and Mad River Valley Recreation District. **A. Value & Benefits - Category 2; C. Public Support & Involvement; D. Cost-Effectiveness**

- Should grant funds be awarded to this project, Waitsfield will manage distribution of funds to the three Conservation Commissions and ensure they are used as indicated in this proposal. **B. Management & Design Considerations**

E. Project Product, Deliverables or Outcomes (Less than 100 words):

- Baseline ecological assessment of the prevalence and distribution of terrestrial plant invasive species in the Mad River Watershed
- Manage 210 Japanese Knotweed infestations in the Watershed, up from 145 sites in 2022
- Plant 200 native trees and shrubs in critical riparian locations
- Attract 45 community volunteers to assist with Japanese Knotweed management and native plantings. It is expected they will devote over 900 hours of time to ecosystem restoration
- Six educational articles in the local paper, weekly social media postings, education at the knotweed management demonstration site at the Lareau Swim Hole, and educational signage at a 6 sites



Three generations of volunteers remove Japanese Knotweed along the Mad River.

Watershed Grant Estimated Budget

Include labor, fringe, travel, equipment (over \$5000), supplies (under \$5000), contracts, and indirect. Be as specific as possible. Although match (local or non-local sources) is not required, “in-kind” expenses or cash contributions can indicate the cost-effectiveness and community support.

Expense/Item	Grant Request	Local (Cash & in-kind)	Other Sources	TOTAL
Labor	\$8,000 500 hours of college interns @ \$16/hour	\$31,000 comprised of \$22,000 for college intern hours @ \$16/hour – cash from 3 towns and \$9,000 of in-kind value of volunteer hours @ \$10/hour		\$39,000
Fringe	\$400 5% of intern payments	\$2,200 10% of intern payments – cash from 3 towns		\$2,600
Travel				
Equipment				
Supplies	\$1,500 native plant material	\$2,500 supplies, native plant material – cash from 3 towns		\$4,000
Contracts				
Indirect				
Other				
TOTAL	\$9,900	\$35,700		\$45,600

Grant Request: \$ 9,900

Total Project Cost: \$ 45,600

Has your organization applied to Watershed Grants Program before? **No**

If yes, when was the last year you applied? _____

Name of project? _____

Has your organization received a Watershed Grant before? **No**

If yes, when was the last year your organization received funds? _____

What was the amount \$_____



**Conservation
Commission**

Bob Cook
 James Donaldson
 Bruno Grimaldi,
 Treasurer
 Phil Huffman
 Ted Joslin
 Leo Laferriere, Vice
 Chair
 Curt Lindberg, Chair
 Chris Loomis
 Peter A. Telep, Jr.,
 Secretary

**Town Clerk/
 Asst. Treasurer**
 Jennifer Peterson

**Town Treasurer/
 Asst. Clerk**
 Vacant

Town Administrator
 Annie Decker
 Dell'Isola

**Planning & Zoning
 Administrator/E-911
 Coordinator**
 J.B Weir

Road Foreman
 Josh Rogers

Fire Chief
 Tripp Johnson

January 20, 2023

From: James Donaldson, member, Conservation Commission
 To: Waitsfield Selectboard
 Copy: Curt Lindberg, Chair, Conservation Commission

RE: Phase I trail construction at Scrag Mountain Town Forest

Two bids were received for the construction of the Phase I trails at the Scrag Mountain Town Forest. The Conservation Commission has reviewed the bids and has selected a firm with whom we wish to enter a contract. Apex Trailworks, LLC (Apex) of Braintree, Vermont was the obvious choice based upon their location, work experience, reputation, and cost.

The Apex proposal addresses all the requirements of the Request for Proposal and provides a total construction cost of \$24,250. This cost is below the Opinion of Probable Costs provided by Sinuosity, the Phase I trail designer. Apex provides an estimated timeframe of 30 days for construction of 5,000 feet of trail, with a proposed start date of early July 2023. No contract terms were provided for consideration with Apex's proposal.

The Conservation Commission proposes to negotiate a contract with Apex. Anticipated contract terms may include a deposit, with final invoicing upon project completion. Project costs will be paid through the Scrag Mountain Town Forest Stewardship Reserve Fund. Additional terms will include a contract start and end date and insurance requirements, along with other standard language pertaining to means and methods, default, termination, etc. as included in the Vermont League of City and Town's short-form contract for services.

Upon agreement of draft contract terms with Apex, the conservation Commission proposes to gain Selectboard approval of the contract prior to execution.

Respectfully submitted,

Town of Waitsfield, VT
FY23 General Fund Budget -- Expenditures Summary

For Town Meeting 2023

<u>Department/Section</u>	<u>% Total FY23 Budget</u>	<u>FY23 Budget</u>	<u>FY24 Proposed</u>	<u>+/-</u>	<u>% Change</u>
Town Meeting	0.1%	\$ 6,000	\$ 3,500	\$ (2,500)	-41.7%
Legal and Auditing	1.3%	\$ 33,700	\$ 35,000	\$ 1,300	3.9%
Town Office Operations	3.6%	\$ 95,310	\$ 97,320	\$ 2,010	2.1%
Town Clerk and Treasurer	4.6%	\$ 84,602	\$ 125,362	\$ 40,760	48.2%
Selectboard	3.3%	\$ 77,041	\$ 90,272	\$ 13,231	17.2%
Planning and Zoning	2.8%	\$ 64,494	\$ 75,619	\$ 11,125	17.3%
Board of Listers	1.1%	\$ 27,700	\$ 29,200	\$ 1,500	5.4%
Delinquent Tax Collector	0.5%	\$ 15,000	\$ 13,500	\$ (1,500)	-10.0%
Conservation Commission	0.2%	\$ 5,000	\$ 5,000	\$ -	0.0%
Road Department	21.7%	\$ 510,081	\$ 590,356	\$ 80,275	15.7%
Employee Benefits	9.4%	\$ 173,473	\$ 256,412	\$ 82,939	47.8%
Fire Department	6.4%	\$ 147,549	\$ 174,834	\$ 27,285	18.5%
Public Safety	3.0%	\$ 67,490	\$ 81,587	\$ 14,097	20.9%
Dues and Assessments	8.1%	\$ 216,685	\$ 221,391	\$ 4,706	2.2%
Special Appropriations	0.8%	\$ 22,470	\$ 21,470	\$ (1,000)	-4.5%
Miscellaneous	0.9%	\$ 28,270	\$ 25,100	\$ (3,170)	-11.2%
Capital Transfers - to GF and reserves	23.4%	\$ 577,400	\$ 634,500	\$ 57,100	9.9%
Contribution to Reserves (non-capital)	1.3%	\$ 35,000	\$ 35,000	\$ -	0.0%
Debt Service	7.0%	\$ 234,131	\$ 189,632	\$ (44,499)	-19.0%
Wait House	0.4%	\$ 9,000	\$ 11,500	\$ 2,500	27.8%
<u>TOTAL</u>	100.0%	\$ 2,430,396	\$ 2,716,555	\$ 286,160	11.8%

TOWN OF WAITSFIELD, VT
FY24 General Fund Budget -- Expenditure Detail

For Town Meeting 2023
v.03 - Jan. 23, 2023 Draft

	Item	FY21 Actual	FY22 Actual	FY23 Budget	FY24 Proposed	Change (FY23 to FY24)
EXPENDITURES						
1	Elections & Town Meeting [NEW TITLE FY24]					
2	Election Expense	\$ 1,961	\$ 1,903	\$ 3,000	\$ 500	\$ (2,500)
2	Town Report	\$ 1,279	\$ 1,960	\$ 1,500	\$ 1,500	\$ -
3	Ballot Clerks [MOVED FY24]	\$ 1,187	\$ 1,000	\$ 1,500	\$ 1,500	\$ -
3	Section TOTAL	\$ 4,428	\$ 4,863	\$ 6,000	\$ 3,500	\$ (2,500)
4	Legal and Auditing					
4	Legal	\$ 5,449	\$ 12,277	\$ 16,000	\$ 16,000	\$ -
5	Auditing	\$ 16,200	\$ 17,200	\$ 17,700	\$ 19,000	\$ 1,300
6	Section TOTAL	\$ 21,649	\$ 29,477	\$ 33,700	\$ 35,000	\$ 1,300
7	Town Office Operations					
8	Insurance and Bonds	\$ 13,144	\$ 12,569	\$ 17,000	\$ 17,000	\$ -
9	Office Utilities	\$ 4,427	\$ 4,480	\$ 5,000	\$ 5,000	\$ -
10	Repairs & Maintenance	\$ 6,215	\$ 5,586	\$ 9,000	\$ 9,000	\$ -
11	Postage	\$ 3,637	\$ 3,626	\$ 5,250	\$ 5,250	\$ -
12	Supplies	\$ 6,620	\$ 6,705	\$ 7,000	\$ 7,000	\$ -
13	Computer Services	\$ 4,541	\$ 1,788	\$ 7,450	\$ 8,000	\$ 550
14	Training	\$ 20	\$ 233	\$ 750	\$ 750	\$ -
15	Cleaning	\$ 7,650	\$ 7,950	\$ 10,000	\$ 10,000	\$ -
16	Equip. Maint. & Contracts	\$ 7,364	\$ 18,620	\$ 14,000	\$ 15,000	\$ 1,000
17	Telephone & Internet	\$ 4,555	\$ 4,810	\$ 5,110	\$ 5,320	\$ 210
18	Office Equipment	\$ 2,608	\$ 4,125	\$ 3,750	\$ 4,000	\$ 250
19	Public Notice Expense	\$ 6,606	\$ 6,701	\$ 4,000	\$ 4,000	\$ -
20	Special Services	\$ 3,812	\$ 3,907	\$ 7,000	\$ 7,000	\$ -
21	Section TOTAL	\$ 71,198	\$ 81,101	\$ 95,310	\$ 97,320	\$ 2,010
22	Town Clerk and Treasurer					

	<u>Item</u>	<u>FY21 Actual</u>	<u>FY22 Actual</u>	<u>FY23 Budget</u>	<u>FY24 Proposed</u>	<u>Change (FY23 to FY24)</u>
23	Salaries	\$ 77,012	\$ 94,441	\$ 82,852	\$ 125,112	\$ 42,260
24	Borrowing Interest	\$ -	\$ -	\$ 250	\$ 250	\$ -
25	Section TOTAL	\$ 77,012	\$ 94,441	\$ 84,602	\$ 125,362	\$ 42,260
26	Selectboard					
27	Selectboard Reimbursement	\$ 3,250	\$ 3,251	\$ 3,250	\$ 3,250	\$ -
28	Town Website	\$ 703	\$ 823	750	\$ 3,000	\$ 2,250
29	Town Admin. Salary	\$ 68,823	\$ 66,984	\$ 70,541	\$ 81,122	\$ 10,581
30	Training	\$ 400	\$ 397	\$ 500	\$ 500	\$ -
31	Mileage Reimbursement	\$ -	\$ -	\$ -	\$ -	\$ -
32	SB Recording Secretary	\$ 342	\$ 1,134	\$ 2,000	\$ 2,400	\$ 400
33	Communications	\$ -	\$ -	\$ -	\$ -	\$ -
34	Section TOTAL	\$ 73,518	\$ 72,589	\$ 77,041	\$ 90,272	\$ 13,231
35	Planning & Zoning					
36	PC/DRB Recording Secretary	\$ 140	\$ 923	\$ 825	\$ 1,600	\$ 775
37	Special Planning Projects	\$ 2,861	\$ -	\$ 6,000	\$ 8,000	\$ 2,000
38	Town Plan	\$ -	\$ -	\$ -	\$ -	\$ -
39	Salaries	\$ 41,108	\$ 54,221	\$ 55,669	\$ 64,019	\$ 8,350
40	Training	\$ 160	\$ 239	\$ 500	\$ 500	\$ -
41	Computer Equipment/Service	\$ 743	\$ 899	\$ 1,250	\$ 1,250	\$ -
42	Mileage Reimbursement	\$ -	\$ -	\$ 250	\$ 250	\$ -
43	Section TOTAL	\$ 45,011	\$ 56,282	\$ 64,494	\$ 75,619	\$ 11,125
44	Board of Listers					
45	Assessor Services	\$ 22,553	\$ 22,569	\$ 22,500	\$ 23,000	\$ 500
46	Computer Equipment/Service	\$ 1,773	\$ 2,877	\$ 2,250	\$ 3,250	\$ 1,000
47	Property Map Maintenance	\$ 1,500	\$ 1,650	\$ 1,750	\$ 1,750	\$ -
48	Training and Meetings	\$ -	\$ -	\$ 200	\$ 200	\$ -
49	Professional Services	\$ -	\$ -	\$ 1,000	\$ 1,000	\$ -
50	Section TOTAL	\$ 25,826	\$ 27,096	\$ 27,700	\$ 29,200	\$ 43 1,500

	Item	FY21 Actual	FY22 Actual	FY23 Budget	FY24 Proposed	Change (FY23 to FY24)
51	<u>Delinquent Tax Collector</u>					
52	<i>Collector Fees</i>	\$ 12,839	\$ 9,826	\$ 15,000	\$ 13,500	\$ (1,500)
53	<i>Section TOTAL</i>	\$ 12,839	\$ 9,826	\$ 15,000	\$ 13,500	\$ (1,500)
54	<u>Conservation Commission</u>					
55	Conservation Special Projects	\$ 2,000	\$ 1,970	\$ 5,000	\$ 5,000	\$ -
56	<i>Section TOTAL</i>	\$ 2,000	\$ 1,970	\$ 5,000	\$ 5,000	\$ -
57	<u>Road Department</u>					
58	<u>Labor</u>					
59	Salaries	\$ 155,424	\$ 178,139	\$ 161,712	\$ 183,872	\$ 22,160
60	Overtime	\$ 13,781	\$ 22,013	\$ 20,214	\$ 22,984	\$ 2,770
61	<i>4th Road Crew Salary (3/4 of FY24)</i>	\$ -	\$ -	\$ -	\$ 47,385	\$ 47,385
62	<i>Sub-total</i>	\$ 169,205	\$ 200,152	\$ 181,926	\$ 254,241	\$ 72,315
63	<u>Equipment Operations/Repairs</u>					
64	Road Department Insurance	\$ 8,438	\$ 9,220	\$ 9,500	\$ 9,500	\$ -
65	Gas [NEW]	\$ -	\$ -	\$ -	\$ 3,000	\$ 3,000
66	Oil, Grease, and Filters	\$ 6,052	\$ 10,107	\$ 7,500	\$ 5,000	\$ (2,500)
67	Diesel	\$ 19,611	\$ 30,873	\$ 25,000	\$ 30,000	\$ 5,000
68	2013 International Dump Truck	\$ 8,944	\$ -	\$ -	\$ -	\$ -
69	2020 International Dump Truck	\$ -	\$ 4,520	\$ 3,000	\$ 1,500	\$ (1,500)
70	2016 GMC Pick-Up Truck	\$ 1,000	\$ -	\$ -	\$ -	\$ -
71	2021 GMC 3500 [NEW]	\$ -	\$ 1,103	\$ 1,500	\$ 1,500	\$ -
72	2010 Low-Pro Truck	\$ -	\$ -	\$ -	\$ -	\$ -
73	2018 HV Truck (Low-Pro)	\$ 2,128	\$ 1,915	\$ 2,500	\$ 2,500	\$ -
74	1997 International Dump Truck	\$ -	\$ -	\$ -	\$ -	\$ -
75	Ford Chloride Truck	\$ -	\$ 1,472	\$ 1,500	\$ 1,500	\$ -
76	2009 John Deere Loader	\$ 150	\$ 1,566	\$ 1,500	\$ 3,000	\$ 1,500
77	2015 Tandem (Dump Truck)	\$ 9,577	\$ 16,458	\$ -	\$ -	\$ -
78	2021 Tandem (Dump Truck) [NEW]	\$ -	\$ 160	\$ 5,000	\$ 1,500	\$ (3,500)
79	1998 Galion Grader	\$ 1,797	\$ 424	\$ -	\$ -	\$ -
80	2021 John Deere Grader [NEW]	\$ -	\$ -	\$ 500	\$ 1,500	\$ 1,000
81	2008 Cat Backhoe	\$ 1,259	\$ -	\$ -	\$ -	\$ -
82	2021 Cat Backhoe [NEW]	\$ -	\$ 103	\$ 500	\$ 500	\$ -
83	Roadside Mower	\$ 192	\$ 1,447	\$ 3,000	\$ 3,000	\$ -
84	Steel Pole Saw/Chainsaw	\$ 93	\$ 20	\$ 300	\$ 300	\$ -

	<u>Item</u>	<u>FY21 Actual</u>	<u>FY22 Actual</u>	<u>FY23 Budget</u>	<u>FY24 Proposed</u>	<u>Change (FY23 to FY24)</u>
85	Garage Repairs	\$ 745	\$ 1,644	\$ 2,500	\$ 2,500	\$ -
86	Garage Trash Removal	\$ 1,989	\$ 1,913	\$ 1,700	\$ 2,040	\$ 340
87	Uniforms	\$ 5,039	\$ 5,490	\$ 4,500	\$ 5,400	\$ 900
88	Heat	\$ 2,567	\$ 5,499	\$ 4,000	\$ 4,000	\$ -
89	Telephone	\$ 2,629	\$ 2,476	\$ 2,600	\$ 2,600	\$ -
90	Electricity	\$ 1,764	\$ 1,744	\$ 1,900	\$ 1,900	\$ -
91	Garage Supplies/Hardware	\$ 4,005	\$ 4,418	\$ 3,000	\$ 4,500	\$ 1,500
92	Garage Miscellaneous/Other [Com	\$ 1,091	\$ 1,316	\$ 1,200	\$ -	\$ (1,200)
93	Chipper/Rake	\$ 771	\$ 559	\$ 650	\$ 1,000	\$ 350
94	Alarm System	\$ 592	\$ 961	\$ 900	\$ 1,000	\$ 100
95	Water Service	\$ 628	\$ 628	\$ 630	\$ 630	\$ -
96	Plow Blades and Shoes.	\$ 6,006	\$ 3,624	\$ 6,000	\$ 8,500	\$ 2,500
97	Sub-total	\$ 87,067	\$ 109,659	\$ 90,880	\$ 98,370	\$ 7,490
98	<i>Hired Equipment and Labor</i>					
99	Sidewalk Mowing	\$ -	\$ -	\$ -	\$ -	\$ -
100	Sidewalk Plowing	\$ 29,070	\$ 29,070	\$ 29,651	\$ -	\$ (29,651)
101	Other Equipment Rental	\$ 300	\$ -	\$ 300	\$ -	\$ (300)
102	Contract Plowing	\$ 2,800	\$ 1,480	\$ 2,500	\$ -	\$ (2,500)
103	Grading	\$ -	\$ -	\$ 150	\$ 300	\$ 150
104	Contract Services	\$ 7,380	\$ 11,083	\$ 12,000	\$ 12,000	\$ -
105	Sub-total	\$ 39,550	\$ 41,633	\$ 44,601	\$ 12,300	\$ (32,301)
106	<i>Materials</i>					
107	Salt	\$ 29,211	\$ 33,491	\$ 50,000	\$ 50,000	\$ -
108	Sand	\$ 53,379	\$ 34,838	\$ 56,000	\$ 56,000	\$ -
109	Chloride	\$ 8,010	\$ 12,035	\$ 16,000	\$ 16,000	\$ -
110	Crushed Gravel	\$ 16,556	\$ -	\$ -	\$ 30,000	\$ 30,000
111	Stone	\$ 6,433	\$ 10,518	\$ 8,000	\$ 10,000	\$ 45 2,000

	<u>Item</u>	<u>FY21 Actual</u>	<u>FY22 Actual</u>	<u>FY23 Budget</u>	<u>FY24 Proposed</u>	<u>Change (FY23 to FY24)</u>
112	Culverts	\$ 8,848	\$ 14,153	\$ 10,000	\$ 10,000	\$ -
113	Guardrails	\$ 1,845	\$ -	\$ 1,500	\$ 1,500	\$ -
114	Tools	\$ 2,753	\$ 3,586	\$ 6,400	\$ 6,500	\$ 100
115	Signs	\$ 2,133	\$ 1,991	\$ 2,000	\$ 2,000	\$ -
116	Fabric	\$ -	\$ -	\$ 1,000	\$ 1,000	\$ -
117	Cold Patch, Hay, and Seed	\$ 2,949	\$ 5,793	\$ 5,000	\$ 8,000	\$ 3,000
118	Waste Blocks	\$ 2,237	\$ 1,065	\$ 1,000	\$ 1,000	\$ -
119	Sub-total	\$ 134,353	\$ 117,470	\$ 156,900	\$ 192,000	\$ 35,100
120	<u>Miscellaneous</u>					
121	Fayston Winter Agreement	\$ 11,500	\$ 11,058	\$ 11,174	\$ 12,595	\$ 1,421
122	Sidewalk Maintenance/Repairs	\$ -	\$ -	\$ 2,500	\$ 2,500	\$ -
123	Tree Cutting	\$ -	\$ -	\$ 1,000	\$ 1,000	\$ -
124	Bridge Repairs	\$ -	\$ 27,900	\$ 3,700	\$ 4,000	\$ 300
125	Gravel Pit Management	\$ -	\$ 160	\$ 1,000	\$ 1,000	\$ -
126	Pavement Sealing	\$ -	\$ -	\$ 4,350	\$ -	\$ (4,350)
127	Culvert and Road Inventory	\$ -	\$ -	\$ -	\$ -	\$ -
128	Line Painting	\$ -	\$ 950	\$ 4,000	\$ 4,000	\$ -
129	North Road Culvert	\$ -	\$ -	\$ -	\$ -	\$ -
130	Street Lights	\$ 5,182	\$ 5,365	\$ 5,000	\$ 5,000	\$ -
131	Bridge Lights	\$ 828	\$ 378	\$ 800	\$ 800	\$ -
132	Radios and Pagers	\$ 826	\$ 1,794	\$ 500	\$ 500	\$ -
133	Training	\$ -	\$ 39	\$ 250	\$ 250	\$ -
134	MRGP/State Roads Permit	\$ 1,750	\$ 1,350	\$ 1,500	\$ 1,800	\$ 300
135	Sub-total	\$ 20,086	\$ 48,994	\$ 35,774	\$ 33,445	\$ (2,329)
136	Section TOTAL	\$ 450,260	\$ 517,907	\$ 510,081	\$ 590,356	\$ 80,275
137	<u>Employee Benefits</u>					
138	FICA/Medicare	\$ 27,642	\$ 32,048	\$ 29,712	\$ 41,332	\$ 11,620
139	Medicare	\$ -	\$ -	\$ -	\$ -	\$ -
140	Retirement (VMERS)	\$ 20,139	\$ 24,837	\$ 26,216	\$ 36,470	\$ 10,253
141	Unemployment	\$ 547	\$ 547	\$ 750	\$ 800	\$ 50
142	Worker's Compensation	\$ 13,088	\$ 12,100	\$ 14,000	\$ 15,224	\$ 1,224

	<u>Item</u>	<u>FY21 Actual</u>	<u>FY22 Actual</u>	<u>FY23 Budget</u>	<u>FY24 Proposed</u>	<u>Change (FY23 to FY24)</u>
143	<i>Health Insurance</i>	\$ 67,452	\$ 65,642	\$ 92,083	\$ 116,685	\$ 24,602
144	Life and Disability	\$ 2,095	\$ -	\$ 3,588	\$ 4,000	\$ 412
145	Vision	\$ 605	\$ 2,047	\$ 650	\$ 1,500	\$ 850
146	Dental [NEW]	\$ -	\$ 438	\$ 6,474	\$ 3,558	\$ (2,916)
147	<i>4th Road Crew Benefits [NEW FY24]</i>	\$ -	\$ -	\$ -	\$ 36,843	\$ 36,843
148	Section TOTAL	\$ 131,568	\$ 137,659	\$ 173,473	\$ 256,412	\$ 82,939
149	Fire Department					
150	Gas, Oil, and Grease	\$ 2,594	\$ 3,095	\$ 3,500	\$ 4,200	\$ 700
151	Insurance	\$ 11,388	\$ 10,084	\$ 9,000	\$ 10,503	\$ 1,503
152	Telephone and Dispatch	\$ 30,007	\$ 21,642	\$ 35,000	\$ 29,000	\$ (6,000)
	Capital West Reserve Contribution [NEW FY23]	\$ -	\$ -	\$ -	\$ 9,525	\$ 9,525
153	Radio and Radio Repairs	\$ 2,483	\$ 1,800	\$ 5,000	\$ 10,000	\$ 5,000
154	Electricity	\$ 4,068	\$ 6,060	\$ 2,500	\$ 2,575	\$ 75
155	Heat	\$ 630	\$ 630	\$ 6,000	\$ 6,300	\$ 300
156	Water Service	\$ 3,717	\$ 6,042	\$ 660	\$ 660	\$ -
157	Building Repair and Supplies	\$ 413	\$ 145	\$ 6,000	\$ 11,300	\$ 5,300
158	Alarm	\$ 32,673	\$ 9,450	\$ 425	\$ 446	\$ 21
159	Truck Repairs	\$ 25,505	\$ 3,885	\$ 14,000	\$ 14,000	\$ -
160	Repair of Equipment [RENAMED]	\$ -	\$ 2,632	\$ 7,500	\$ 7,875	\$ 375

	<u>Item</u>	<u>FY21 Actual</u>	<u>FY22 Actual</u>	<u>FY23 Budget</u>	<u>FY24 Proposed</u>	<u>Change (FY23 to FY24)</u>
161	Bottled Gas	\$ 240	\$ 37	\$ 400	\$ 400	\$ -
162	Training	\$ 519	\$ 4,522	\$ 9,000	\$ 9,450	\$ 450
163	Hose and Equipment	\$ 8,696	\$ 5,142	\$ 6,180	\$ 6,489	\$ 309
164	Gear	\$ 10,788	\$ 8,259	\$ 10,000	\$ 10,500	\$ 500
165	Fire Prevention	\$ -	\$ 888	\$ 600	\$ 900	\$ 300
166	Miscellaneous	\$ 55	\$ 75	\$ 500	\$ 500	\$ -
167	Dues	\$ -	\$ 20	\$ 500	\$ 500	\$ -
168	Physical Exams	\$ -	\$ -	\$ 1,500	\$ 1,500	\$ -
169	Labor	\$ 28,723	\$ 25,681	\$ 24,230	\$ 27,461	\$ 3,231
170	FICA	\$ 2,197	\$ 1,965	\$ 1,854	\$ 2,101	\$ 247
171	Ladder/Hose Testing	\$ 2,910	\$ 3,246	\$ 3,200	\$ 3,360	\$ 160
172	Administrative Time	\$ -	\$ -	\$ -	\$ 5,290	\$ 5,290
173	Section TOTAL	\$ 167,605	\$ 115,300	\$ 147,549	\$ 174,834	\$ 27,285
174	Public Safety					
175	Sheriff's Department Billing	\$ 27,194	\$ 14,809	\$ 25,000	\$ 40,000	\$ 15,000
176	Dog Warden (Salary and Fees)	\$ 720	\$ 750	\$ 750	\$ 775	\$ 25
177	Dog Pound Fees	\$ 40	\$ 155	\$ 150	\$ 150	\$ -
178	Emergency Management	\$ 675	\$ 597	\$ 1,200	\$ 1,200	\$ -
179	Fire Warden	\$ 250	\$ 250	\$ 250	\$ 250	\$ -
180	Fire Hydrant Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -
181	Fire Protection Contribution	\$ 27,632	\$ 27,632	\$ 27,640	\$ 25,960	\$ (1,680)
182	Generator Expense	\$ 1,035	\$ 302	\$ 900	\$ 1,000	\$ 100
183	Insurance	\$ -	\$ -	\$ 2,100	\$ 2,227	\$ 127
184	Miscellaneous	\$ 1,812	\$ -	\$ 250	\$ 250	\$ -
185	Training	\$ -	\$ 30	\$ 500	\$ 500	\$ -
186	Town Health Officer	\$ 500	\$ 750	\$ 750	\$ 775	\$ 25
187	Constable [NEW]	\$ -	\$ -	\$ 8,000	\$ 8,500	\$ 48 500

	Item	FY21 Actual	FY22 Actual	FY23 Budget	FY24 Proposed	Change (FY23 to FY24)
188	Section TOTAL	\$ 59,858	\$ 45,275	\$ 67,490	\$ 81,587	\$ 14,097
189	Dues and Assessments					
190	Central VT Reg'l Planning	\$ 2,135	\$ 2,167	\$ 2,453	\$ 2,455	\$ 2
191	Joslin Memorial Library	\$ 63,466	\$ 64,486	\$ 64,881	\$ 68,193	\$ 3,312
192	MR Resource Mgt. Alliance	\$ 12,033	\$ 12,471	\$ 12,394	\$ 12,766	\$ 372
193	MRV Planning District	\$ 45,317	\$ 45,317	\$ 45,137	\$ 45,317	\$ 180
194	MRV Recreation District	\$ 30,000	\$ 30,000	\$ 40,000	\$ 40,000	\$ -
195	VLCT	\$ 3,209	\$ 3,209	\$ 3,412	\$ 3,529	\$ 117
196	Washington County Tax	\$ 29,976	\$ 29,929	\$ 31,378	\$ 32,000	\$ 622
197	Green Mtn. Transit	\$ 2,030	\$ 2,030	\$ 2,030	\$ 2,131	\$ 101
198	MRVAS	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ -
199	Section TOTAL	\$ 203,166	\$ 204,609	\$ 216,685	\$ 221,391	\$ 4,706
200	Special Appropriations					
201	Circle	\$ 350	\$ 350	\$ 350	\$ 350	\$ -
202	CVT Adult Basic Education	\$ 600	\$ 600	\$ 600	\$ 600	\$ -
203	Capstone (formerly CVTCA)	\$ 150	\$ 150	\$ 150	\$ 150	\$ -
204	Downstreet (formerly CVCLT)	\$ 500	\$ 500	\$ 500	\$ 1,000	\$ 500
205	CVT Council on Aging	\$ 900	\$ 900	\$ 900	\$ 900	\$ -
206	CVT Economic Devel. Corp.	\$ 450	\$ 450	\$ 450	\$ 450	\$ -
207	CVT Home Health and Hospice	\$ 3,100	\$ 4,500	\$ 4,500	\$ 4,500	\$ -
208	Everybody Wins!	\$ 500	\$ 500	\$ 500	\$ -	\$ (500)
209	Family Center of Wash. Co.	\$ 500	\$ 500	\$ 500	\$ 500	\$ -
210	Good Beginnings of CVT	\$ 300	\$ 300	\$ 300	\$ 300	\$ -
211	Green Up Vermont	\$ 100	\$ 100	\$ 100	\$ 100	\$ -
212	Home Share Now, Inc.	\$ -	\$ -	\$ -	\$ -	\$ -
213	MRV Health Center	\$ 1,000	\$ -	\$ -	\$ -	\$ -
214	Mad River Valley Seniors	\$ 7,000	\$ 7,000	\$ 7,000	\$ 7,000	\$ -
215	Peoples Health and Wellness	\$ 500	\$ 500	\$ 500	\$ 500	\$ -
216	Retired Senior Volunteer Progr.	\$ 150	\$ 150	\$ -	\$ -	\$ -
217	Mosaic (formerly SACT)	\$ 250	\$ 250	\$ 250	\$ 250	\$ -
218	Center of Independent Living	\$ 450	\$ 650	\$ 620	\$ 620	\$ -
219	Washington Co. Mental Health	\$ 1,600	\$ 1,600	\$ 1,600	\$ 1,600	\$ -
220	Washington Co. Youth Service	\$ 750	\$ 750	\$ 750	\$ 750	\$ -
221	Community Harvest	\$ 300	\$ 300	\$ 300	\$ 300	\$ -
222	VT Family Network	\$ 250	\$ 250	\$ 250	\$ 250	\$ -
223	VABVI	\$ 250	\$ 250	\$ 250	\$ 250	\$ -
224	CVT DART	\$ 200	\$ 200	\$ -	\$ -	\$ -
225	WNRCD	\$ 350	\$ 500	\$ 500	\$ -	\$ (500)
226	Prevent Child Abuse VT	\$ -	\$ 200	\$ 500	\$ -	\$ (500)
227	Good Samaritan	\$ -	\$ 500	\$ 1,000	\$ 1,000	\$ -

	<u>Item</u>	<u>FY21 Actual</u>	<u>FY22 Actual</u>	<u>FY23 Budget</u>	<u>FY24 Proposed</u>	<u>Change (FY23 to FY24)</u>
228	VT Association of Conservation Districts - Rural Fire Protection	\$ -	\$ -	\$ 100	\$ 100	\$ -
	The Children's Room [NEW FY24]		\$ -		\$ 500	
229	Section TOTAL	\$ 20,500	\$ 21,950	\$ 22,470	\$ 21,470	\$ (1,000)
230	Miscellaneous					
231	Town Pond Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -
232	Admin. Fees	\$ -	\$ -	\$ -	\$ -	\$ -
233	Maintenance of Parks	\$ 11,444	\$ 14,160	\$ 15,000	\$ 9,500	\$ (5,500)
234	Steward MRV			\$ 5,000	\$ 7,500	\$ 2,500
235	Trail Maintenance	\$ 1,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ -
236	Solar Array Maintenance	\$ 1,867	\$ 1,081	\$ 1,500	\$ 1,500	\$ -
237	Generator Expense	\$ -	\$ -	\$ -	\$ -	\$ -
238	Memberships and Dues	\$ 55	\$ 80	\$ 100	\$ 100	\$ -
239	WES Community Share	\$ -	\$ -	\$ -	\$ -	\$ -
240	Cemetery Veteran's Flags	\$ -	\$ -	\$ 100	\$ 100	\$ -
241	MRVTV Meeting Coverage	\$ 3,400	\$ 3,400	\$ 3,570	\$ 3,400	\$ (170)
242	Energy Efficiency Improve.	\$ -	\$ -	\$ -	\$ -	\$ -
243	Tax Adjustments	\$ 332	\$ 2,845	\$ -	\$ -	\$ -
244	Affordable Housing Initiatives	\$ -	\$ 4,000	\$ -	\$ -	\$ -
245	Other	\$ -	\$ -	\$ 500	\$ 500	\$ -
246	Section TOTAL	\$ 18,598	\$ 28,066	\$ 28,270	\$ 25,100	\$ (3,170)
247	Capital Improvement Program					
248	Road Department	\$ 205,727	\$ 34,798	\$ 139,400	\$ 137,500	\$ (1,900)
249	Road Department Reserves	\$ 207,000	\$ 341,000	\$ 340,000	\$ 385,000	\$ 45,000
250	Fire Department	\$ 32,634	\$ -	\$ -	\$ -	\$ -
251	Fire Department Reserves	\$ 32,500	\$ 66,000	\$ 80,000	\$ 97,500	\$ 17,500
252	General - Transfers to reserves	\$ 1,500	\$ 16,500	\$ 18,000	\$ 14,500	\$ (3,500)
253	General - Project specific	\$ -	\$ -	\$ -	\$ -	\$ -
254	Section TOTAL	\$ 479,361	\$ 458,298	\$ 577,400	\$ 634,500	\$ 57,100
255	Transfer to Non-Capital Reserves					
256	Entrust Conservation Fund	\$ -	\$ -	\$ -	\$ -	\$ -
257	Restroom/Recreation/Conserve.	\$ 10,000	\$ 10,000	\$ 20,000	\$ 20,000	\$ -
258	Lareau Park Reserve [now part of C	\$ 500	\$ -	\$ -	\$ -	\$ -

	<u>Item</u>	<u>FY21 Actual</u>	<u>FY22 Actual</u>	<u>FY23 Budget</u>	<u>FY24 Proposed</u>	<u>Change (FY23 to FY24)</u>
259	Reappraisal Reserve	\$ 9,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ -
260	Town Forest Stewardship	\$ -	\$ -	\$ -	\$ -	\$ -
261	Energy Projects	\$ -	\$ -	\$ -	\$ -	\$ -
262	Budget Stabilization	\$ -	\$ -	\$ -	\$ -	\$ -
263	Street Trees	\$ 1,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ -
264	Agricultural Support	\$ -	\$ -	\$ -	\$ -	\$ -
265	Church Clock	\$ -	\$ -	\$ -	\$ -	\$ -
266	Invasive Species Reserve	\$ -	\$ -	\$ 10,000	\$ 10,000	\$ -
267	Section TOTAL	\$ 20,500	\$ 25,000	\$ 35,000	\$ 35,000	\$ -
268	Debt Service					
269	Town Office Solar Array	\$ 47,362	\$ 46,831	\$ 45,945	\$ 44,988	\$ (957)
270	Town Office	\$ 17,546	\$ 17,318	\$ 17,073	\$ 16,812	\$ (260)
271	Storm Damage	\$ 27,325	\$ 26,550	\$ 25,775	\$ -	\$ (25,775)
272	Wastewater - "Big Pipe"	\$ 36,484	\$ 36,484	\$ 36,484	\$ 36,484	\$ -
273	Decentralized Wastewater	\$ 26,681	\$ 26,681	\$ 26,681	\$ 25,282	\$ (1,399)
274	Fiscal Year Change	\$ -	\$ -	\$ -	\$ -	\$ -
275	Water Main Break	\$ 16,340	\$ 15,877	\$ 15,414	\$ -	\$ (15,414)
276	Bridge Street Improvements	\$ 33,947	\$ 33,254	\$ 32,560	\$ 31,867	\$ (693)
277	Grader [NEW]	\$ -	\$ -	\$ 34,199	\$ 34,199	\$ -
278	Section TOTAL	\$ 205,685	\$ 202,995	\$ 234,131	\$ 189,632	\$ (44,499)
279	Wait House					
280	Wait House Operations	\$ 2,500	\$ 2,500	\$ 4,000	\$ 4,000	\$ -
281	Wait House Capital (transfer)	\$ 2,000	\$ 2,000	\$ 5,000	\$ 7,500	\$ 2,500
282	Section TOTAL	\$ 4,500	\$ 4,500	\$ 9,000	\$ 11,500	\$ 2,500
283						
284	TOTAL	\$ 2,095,081	\$ 2,139,206	\$ 2,430,396	\$ 2,716,555	\$ 286,160
285						

TOWN OF WAITSFIELD, VT
FY24 General Fund Budget -- Revenue Detail

	<u>Item</u>	<u>FY21 Actual</u>	<u>FY22 ACTUAL</u>	<u>FY23 Budget</u>	<u>FY24 Proposed</u>	<u>Change (FY23 to FY24)</u>
	<u>REVENUES</u>					
1	<u>Property Taxes</u>					
2	Municipal Property Taxes	\$ 1,704,590	\$ 1,609,089	\$ 2,029,667	\$ 2,294,020	\$ 264,353
3	Delinquent Penalty Fees	\$ 12,178.27	\$ 9,872.00	\$ 15,000.00	\$ 15,000	
4	Delinquent Tax Interest	\$ 23,371.11	\$ 15,372.00	\$ 16,500.00	\$ 16,500	\$ -
5	Section TOTAL	\$ 1,740,139	\$ 1,634,333	\$ 2,061,167	\$ 2,325,520	\$ 264,353
6	<u>Town Clerk and Treasurer</u>					
7	Town Clerk Fees	\$ 44,390	\$ 36,146	\$ 35,000	\$ 35,000	\$ -
8	Interest Income	\$ 2,021	\$ 2,692	\$ 2,500	\$ 10,000	\$ 7,500
9	Beverage Sale Permits	\$ 3,520	\$ 4,140	\$ 3,500	\$ 4,000	\$ 500
10	Section TOTAL	\$ 49,931	\$ 42,978	\$ 41,000	\$ 49,000	\$ 8,000
11	<u>Road Department</u>					
12	State Highway Aid	\$ 90,807	\$ 80,155	\$ 90,000	\$ 74,000	\$ (16,000)
13	Grants	\$ -		\$ -	\$ -	\$ -
14	Road Dept. Miscellaneous	\$ 1,060	\$ 2,307	\$ 3,000	\$ 2,000	\$ (1,000)
15	Section TOTAL	\$ 91,867	\$ 82,462	\$ 93,000	\$ 76,000	\$ (17,000)
16	<u>Public Safety</u>					
17	Fayston "Share" (40% of exp.)	\$ 56,280.11	\$ 59,869.00	\$ 57,544.00	\$ 68,185	\$ 10,641
18	Miscellaneous Fire Income	\$ -		\$ -	\$ -	\$ -
19	Fire Grants	\$ -		\$ -	\$ -	\$ -
20	Traffic Control	\$ 9,646.67	\$ 3,495.00	\$ 5,000.00	\$ 5,000	\$ -
21	Miscellaneous Police Income	\$ -		\$ -	\$ -	\$ -
22	Dog Impoundment Fees	\$ -	\$ 205.00	\$ 150.00	\$ 150	\$ -
23	Section TOTAL	\$ 65,927	\$ 63,569	\$ 62,694	\$ 73,335	\$ 10,641
24	<u>General Government</u>					
25	Pilot Program	\$ 6,070.60	\$ 6,347.00	\$ 6,000.00	\$ 6,000	\$ -
26	Current Use Reimbursement	\$ 103,058.00	\$ 105,048.00	\$ 105,000.00	\$ 106,500	\$ 1,500
27	Library Insurance Reimbursement	\$ 2,659.00	\$ 4,795.00	\$ 2,700.00	\$ 2,700	\$ -
28	Wait House Insurance Reimburse.	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500	\$ -

	Item	FY21 Actual	FY22 ACTUAL	FY23 Budget	FY24 Proposed	Change (FY23 to FY24)
29	Water Admin. Reimbursement	\$ 2,749.50	\$ 3,263.00	\$ 2,800.00	\$ 3,000	\$ 200
30	Miscellaneous Income	\$ 2,381.67	\$ 2,207.00	\$ -	\$ -	\$ -
31	Act 60 Annual Support	\$ 10,697	\$ 10,745	\$ 10,500	\$ 10,500	\$ -
32	Planning and Zoning Income	\$ 8,886	\$ 17,363	\$ 8,500	\$ 11,000	\$ 2,500
33	Planning and Zoning Grants	\$ -	\$ -	\$ -	\$ -	\$ -
34	Insurance Claims	\$ 1,845	\$ 30,420	\$ -	\$ -	\$ -
35	"Other" Grant Proceeds	\$ 17,539.88	\$ 1,482.00	\$ -	\$ -	\$ -
36	Waitsfield Elem. School Solar	\$ 9,863.67	\$ 5,599.00	\$ 10,000.00	\$ 10,000	\$ -
37	Solar Array Credit Proceeds	\$ 9,639.28	\$ 13,890.00	\$ 9,500.00	\$ 9,500	\$ -
38	Section TOTAL	\$ 177,889	\$ 203,659	\$ 157,500	\$ 161,700	\$ 4,200
39	Decentralized Wastewater					
40	WW Loan Re-Payments	\$ 68,655.18	\$ 129,960.00	\$ 23,535.00	\$ 31,000	\$ 7,465
41	Section TOTAL	\$ 68,655	\$ 129,960	\$ 23,535	\$ 31,000	\$ 7,465
42						
43	TOTAL	\$ 2,194,409	\$ 2,156,961	\$ 2,438,896	\$ 2,716,555	\$ 277,659

Municipal Property Tax "Calculator"				
47		FY24 Budget as Proposed	\$ 2,716,555	
48		Non-property tax revenue	\$ 422,535	
49		To Be Raised by Taxes (a)	\$ 2,294,020	
50		Estimated Grand List (b)	\$ 3,850,289	
			<i>estimated 0.3% increase of FY23 grand list (\$3,838,773)</i>	
51		Tax Rate "Formula"	(a) / (b) = (c)	
52		FY24 Est. Municipal Property Tax Rate (c)	\$ 0.5958	
53		FY24 Est. Local Agreement Rate* (d)	\$ 0.0036	
54		FY24 Est. TOTAL Municipal Property Tax Rate (c+d)	\$ 0.5994	
55		TOTAL +/- from FY22	\$ 0.0671	
56				
57	Assessed Value	\$200,000	\$300,000	\$400,000
58	FY23 Taxes	\$ 1,065	\$ 1,597	\$ 2,129
59	FY24 est. Taxes	\$ 1,199	\$ 1,798	\$ 2,398
60	Annual Difference	\$ 134.21	\$ 201.31	\$ 268.42
61	Monthly Difference	\$ 11.18	\$ 16.78	\$ 22.37

*The local agreement rate is the amount needed to cover the education taxes lost from local property tax exemptions (the veteran's exemption, any non-residential exemptions, etc.). The rate is charged against the municipal grand list only. It was increased in 0.0036 in FY22 up from 0.0035 in FY21.

TOWN OF WAITSFIELD CAPITAL BUDGET AND PROGRAM
FY24-28

v.02 - 1/23/23 SB Meeting

key: *italic* (transfer to reserve), **bold** (money to be spent from reserves), no formatting (money to be appropriated/raised directly as part of the FY budget)

<u>Project/Item</u>	<u>Total cost (est.)</u>	<u>FY24</u>	<u>FY25</u>	<u>FY26</u>	<u>FY27</u>	<u>FY28</u>
1 ROADS, BRIDGES, CULVERTS						
2 <i>Transfer to Reserves for Paving (annual)</i>	<i>Annual</i>	\$ 177,500	\$ 205,000	\$ 225,000	\$ 250,000	\$ 250,000
3 <i>Transfer to Bridge and Culvert reserves (annual)</i>	<i>Annual</i>	\$ 97,500	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
4						
5 <u>Paving Projects</u>						
6 FY24 project	\$ 415,000					
7 Paving Reserves		\$ 175,000	\$ -	\$ -	\$ -	\$ -
8 Paving Grants		\$ 175,000	\$ -	\$ -	\$ -	\$ -
9 FY Appropriation		\$ 65,000	\$ -	\$ -	\$ -	\$ -
10						
11 Future FY Paving Projects (as per paving plan)						
12 Paving Reserves		\$ -	\$ 335,000	\$ 305,000	\$ 305,000	\$ 305,000
13 Paving Grants		\$ -	\$ -	\$ -	\$ 175,000	\$ -
14 FY Appropriation		\$ -	\$ -	\$ -	\$ -	\$ -
15						
16 <u>Culvert Projects</u>						
17 Carroll Road culvert	\$ 45,000					
18 Bridge and culvert reserves		\$ 45,000	\$ -	\$ -	\$ -	\$ -
19 Grants / ARPA		\$ -	\$ -	\$ -	\$ -	\$ -
20 FY Appropriation		\$ -	\$ -	\$ -	\$ -	\$ -
21						
22 East Warren culvert project wrap up	\$ -					
23 Bridge and culvert reserves		\$ 10,000	\$ -	\$ -	\$ -	\$ -
24 Structures Grants		\$ -	\$ -	\$ -	\$ -	\$ -
25 FY Appropriation		\$ -	\$ -	\$ -	\$ -	\$ -
26						
27 Future FY Culvert Projects		\$ -	\$ -	\$ -	\$ -	\$ -
28 Bridge and culvert reserves		\$ -	\$ -	\$ -	\$ -	\$ -
29 Grants		\$ -	\$ 175,000	\$ -	\$ -	\$ -
30						
31 Future FY Bridge Projects		\$ -	\$ -	\$ -	\$ -	\$ -
32 Bridge and culvert reserves		\$ -	\$ -	\$ -	\$ -	\$ -
33 Grants		\$ -	\$ -	\$ -	\$ -	\$ -
34						
35 <u>Stormwater/MRGP projects</u>						
36 FY Appropriation	Annual	\$ 7,500	\$ 10,000	\$ 12,500	\$ 15,000	\$ 17,500
37						
38 Sub-total		\$ 752,500	\$ 825,000	\$ 642,500	\$ 845,000	\$ 655,000

<u>Project/Item</u>		<u>Total cost (est.)</u>	<u>FY24</u>	<u>FY25</u>	<u>FY26</u>	<u>FY27</u>	<u>FY28</u>
39	HIGHWAY EQUIPMENT / VEHICLES / BUILDINGS						
40	<i>Transfer to Highway Truck Reserves</i>	<i>Annual</i>	\$ 67,500	\$ 70,000	\$ 65,000	\$ 65,000	\$ 65,000
41	<i>Transfer to Heavy Equipment Reserves</i>	<i>Annual</i>	\$ 42,500	\$ 35,000	\$ 40,000	\$ 40,000	\$ 40,000
42							
43	<u>Heavy Equipment</u>						
44	Loader (FY26)	\$ 200,000					
45	Heavy Equipment Reserves		\$ -	\$ -	\$ -	\$ -	\$ -
46	FY Appropriation		\$ -	\$ -	\$ 150,000	\$ -	\$ -
47							
48	Equipment for 4th Road Crew member (sidewalk plowing and mowing)	\$ 100,000					
49	Heavy Equipment Reserves		\$ 50,000	\$ -	\$ -	\$ -	\$ -
50	FY Appropriation		\$ 50,000	\$ -	\$ -	\$ -	\$ -
51							
52	Backhoe (FY26)						
53	Heavy Equipment Reserves						
54	FY Appropriation						
55							
56	<u>Vehicles</u>						
57	Pick-up Truck (FY27)	\$ 51,220					
58	<i>To repalce 2021 GMC 3500 Pick Up</i>						
59	Truck Reserves		\$ -	\$ -	\$ -	\$ 51,220	
60	FY Appropriation		\$ -	\$ -	\$ -	\$ -	\$ -
61							
62	International Single Axle Dump Truck (FY27)	\$ 135,882					
63	<i>to replace 2020 International Dump Truck/Single</i>						
64	Truck Reserves		\$ -	\$ -	\$ -	\$ 135,882	\$ -
65	FY Appropriation		\$ -	\$ -	\$ -	\$ -	\$ -
66							
67	International Lo-Pro Dump Truck (FY25)	\$ 175,000					
68	<i>to replace 2018 HV Truck/Lo Pro</i>						
69	Truck Reserves		\$ -	\$ 175,000.00	\$ -	\$ -	\$ -
70	FY Appropriation		\$ -	\$ -	\$ -	\$ -	\$ -
71							
72	Tandem Dump Truck (FY28)	\$ 163,900					
73	<i>to repalce 2021 Tandem Dump Truck</i>						
74	Truck Reserves			\$ -	\$ -	\$ -	\$ 163,900
75	FY Appropriation			\$ -	\$ -	\$ -	\$ -
76							
77	Paved Road Plan Update (5-Year)	\$ 7,500					
78	FY Appropriation		\$ -	\$ -	\$ 7,500	\$ 0	\$ -
79							
80	Highway Garage Design & Planning	\$ 15,000					
81	FY Appropriation		\$ 15,000	\$ -	\$ -	\$ -	\$ -
82							

Project/Item		Total cost (est.)	FY24	FY25	FY26	FY27	FY28
83	Salt/sand shed	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -
84							
85	Chipper	\$ 31,000	\$ -	\$ -	\$ -	\$ -	\$ -
86							
87	Sub-total		\$ 225,000	\$ 280,000	\$ 262,500	\$ 292,102	\$ 268,900
88	FIRE DEPARTMENT BUILDING						
89	Transfer to Building and Equipment Reserves	Annual	\$ 20,895	\$ 25,460	\$ 25,460	\$ 25,460	\$ 25,460
90							
91	Building and Equipment Repairs						
92	Miscellaneous Needs						
93	Building Reserves	Annual	\$ 5,000	\$ 5,000	\$ 20,000	\$ 5,000	\$ 5,000
94	FY Appropriation		\$ -	\$ -	\$ -	\$ -	\$ -
95							
96	Extractor	\$ 50,000.00					
97	Building/Equipment Reserves		\$ 10,000	\$ -	\$ -	\$ -	\$ -
98	Grant Funding			\$ -	\$ -	\$ -	\$ -
99	FY Appropriation						
100							
101	Rolston Road Hydrant	\$ 10,000.00					
102	Building/Equipment Reserves		\$ 10,000	\$ -	\$ -	\$ -	\$ -
103	Grant Funding		\$ -	\$ -	\$ -	\$ -	\$ -
104	FY Appropriation		\$ -	\$ -	\$ -	\$ -	\$ -
105							
106	Sub-total		\$ 45,895	\$ 30,460	\$ 45,460	\$ 30,460	\$ 30,460
107	FIRE DEPARTMENT VEHICLES & EQUIPMENT						
108	Transfer to Fire Vehicle/Equipment Reserves (annual)	Annual	\$ 76,605	\$ 81,170	\$ 81,170	\$ 81,170	\$ 81,170
109							
110	Vehicles						
111	Pumper [Engine 6]	\$ 777,150					
112	Vehicle Reserves		\$ -	\$ -	\$ -	\$ -	\$ -
113	FY Appropriations		\$ -	\$ -	\$ -	\$ -	\$ -
114							
115	Utility Van	\$ 90,000.00					
116	Vehicle Reserves		\$ -	\$ -	\$ -	\$ -	\$ -
117	FY Appropriations		\$ -	\$ -	\$ -	\$ -	\$ -
118							
119	International 7400 Pumper/Tanker	\$ 472,221					
120	Vehicle Reserves		\$ -	\$ -	\$ -	\$ -	\$ -
121	FY Appropriations		\$ -	\$ -	\$ -	\$ -	\$ -
122							
123	International 4400 Pumper [Engine #5]	\$ 334,559					
124	Vehicle Reserves		\$ -	\$ -	\$ -	\$ 200,735	\$ -
125	FY Appropriations		\$ -	\$ -	\$ -	\$ -	\$ -

Project/Item		Total cost (est.)	FY24	FY25	FY26	FY27	FY28
126							
127	Pick-up Truck	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -
128							
129	<u>Fire Equipment Replacement/ Repairs</u>	Annual					
130	Miscellaneous Needs						
131	Vehicle/Equipment Reserves		\$ 7,000	\$ -	\$ 15,000	\$ -	\$ -
132	FY Appropriations		\$ -	\$ -	\$ -	\$ -	\$ -
133							
134	Sub-total		\$ 83,605	\$ 81,170	\$ 96,170	\$ 281,905	\$ 81,170
135	PARK FACILITIES						
136	Transfer to Lareau Swim Hole/Park Reserve	Annual	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
137							
138	FutureLareau Swim Hole Access/Water Quality Project	\$ 17,500					
139	Lareau Park Reserves		\$ -	\$ 15,000	\$ -	\$ -	\$ -
140	FY Appropriations		\$ -	\$ 2,500	\$ -	\$ -	\$ -
141							
142	Town Pond		\$ -	\$ -	\$ -	\$ -	\$ -
143	Sub-total		\$ 2,000	\$ 19,500	\$ 2,000	\$ 2,000	\$ 2,000
144	PATHS & WALKWAYS						
145	Transfer to Sidewalk and Path Reserve	Annual	\$ 10,000	\$ 10,000	\$ 12,500	\$ 12,500	\$ 12,500
146							
147	Sidewalk Maintenance Plan	\$ 6,000					
148	Path Reserve		\$ -	\$ -	\$ -	\$ -	\$ -
149	FY Appropriations		\$ -	\$ -	\$ -	\$ -	\$ -
150	Sub-total		\$ 10,000	\$ 10,000	\$ 12,500	\$ 12,500	\$ 12,500
151	COVERED BRIDGE REPAIR						
152	Transfer to Covered Bridge Repair Reserves	Annual	\$ 2,500	\$ 5,000	\$ 3,500	\$ 3,500	\$ 3,500
153	Sub-total		\$ 2,500	\$ 5,000	\$ 3,500	\$ 3,500	\$ 3,500
154							
155	TOTAL FY223 CIP EXPENDITURES		\$ 1,121,500	\$ 1,251,130	\$ 1,064,630	\$ 1,467,467	\$ 1,053,530
156							
157	FY23 CIP FUNDING SOURCES						
158	General Fund Transfers to Capital Reserves		\$ 497,000	\$ 533,630	\$ 554,630	\$ 579,630	\$ 579,630
159	Capital Reserves (expenditures of; see FY summary for more detail)		\$ 267,000	\$ 340,000	\$ 340,000	\$ 310,000	\$ 310,000
160	Direct FY Appropriations		\$ 137,500	\$ 10,000	\$ 12,500	\$ 15,000	\$ 17,500
	Grant Funding		\$ 175,000	\$ -	\$ -	\$ -	\$ -
			\$ 634,500				

FY23 CIP (GF)	Department/Area
\$ 137,500	Road Department FY Appropriations
\$ 385,000	Road Department Reserve Transfers
\$ -	Fire Department FY Appropriations
\$ 97,500	Fire Department Reserve Transfers
\$ 14,500	General - Reserve Transfers

<u>Project/Item</u>	<u>Total cost (est.)</u>	<u>FY24</u>	<u>FY25</u>	<u>FY26</u>	<u>FY27</u>	<u>FY28</u>
\$ -	General - Project specific FY appropriations					
\$ 634,500	<i>TOTAL General Fund Transfer/Expense</i>					
\$ 1,121,500	<i>TOTAL FY23 CIP</i>					



The Royal Group, Inc.
 150 Woodstock Ave
 Rutland, VT 05701
 802-773-3313
www.royalvt.com

QUOTE

To Jennifer Peterson
 General Waite House

QUOTE #	TRGQ12814
DATE	Jan 10, 2023
SALESPERSON	
Keith Kent	
JOB	
Fire Alarm Control Panel Replacement	
4061 Main St. Waitsfield, Vt. 05673	

496-2218 x 3
waitsfieldclerk@gmavt.net

QTY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
	<p>This Proposal is for the Replacement of the Fire Alarm Control Panel, Smoke Detectors, and Pull stations at the General Waite House in Waitsfield Vt.</p> <ul style="list-style-type: none"> * We will replace the existing Notifier Fire Alarm Control Panel with a new Firelite FACP. * We will replace the existing (10) Ionization Smoke Detectors with new photoelectric devices. Ionization type detectors are no longer allowed according to code. * We will replace the existing (6) BG-10 Pull Stations with new Gamewell-FCI Pull stations. Honeywell has recalled the BG-10 Pull Stations due to the plastic becoming brittle and breaking upon activation. * The existing Heat detectors and Horn Strobes will remain. * We will also add a document Box and Surge Protection to the system. Both are now required by code. * Existing wiring to be reused. If any issue arise with the existing wiring including but Nic's, Shorts, Ground Fualts, etc. Royal Group will fix them on a time and material basis. * Existing Knox Box to remain * Permit fee's are included. 		
		\$6,572.67	\$6,572.67
	Firelite 5 Zone Conventional Fire Alarm Panel		
	(10) System Sensor Photoelectric Smoke Detector		
	(6) Gamewell-FCI Manual Pull Station		
	Yuasa 12 Volt 7 Amp Hour Batteries for Back Up Power		
	DITEK 120VAC and RJ31X Surge Suplestion for FACP		
	SPACE AGE - Fire Alarm Document Cabinet. Located right next to main Fire Alarm Control Panel		
	Misc. Material including Pipe, Wire, Box's, Fittings, Ect.		
	Labor for Lead Fire Alarm Technician. Factory Trained and Certified in Gamewell - FCI Fire Alarm Equipment and Programming. NICET Certified in Fire Alarms.		
	Final Inspection with State of VT Fire Marshal		
	Fuel Charge Included		



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QUOTE

QUOTE #	TRGQ12814
DATE	Jan 10, 2023

QTY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
	Permit fee's included		
		SUBTOTAL	\$6,572.67
		SALES TAX	\$0.00
		TOTAL	\$6,572.67

Scope of Work:
 Please contact me if I can be of further assistance.

Acceptance of Proposal - The above prices, specifications, and conditions are satisfactory and are hereby accepted. The Royal Group is authorized to complete the work as specified.

All Quotes/Proposals are valid for 30 days

 Signature of Authorized Representative

 Date

Thank You For Your Business!



Notice of Intent (NOI)

For Stormwater Discharges from Municipal Roads
 Under the Municipal Roads General Permit (MRGP) 3-9040

Submission of this Notice of Intent (NOI) constitutes notice that the entity in Section A intends to be authorized to discharge pollutants to waters of the State under Vermont’s Municipal Roads General Permit (MRGP). Submission of the NOI also constitutes notice that the party identified in Section A of this form has read, understands and meets the eligibility conditions; agrees to comply with all applicable terms and conditions; and understands that continued authorization under the MRGP is contingent on maintaining eligibility for coverage. In order to be granted coverage, all information required on this form must be completed.

Section A: Permittee Information

1. Name of Municipality: Town of Waitsfield		
2a. Name of Principal Executive Officer (PEO) or Ranking Elected Official (REO): Annie Decker-Dell'Isola		
2b. Title: Town Administrator		
3a. Mailing Address: 4144 Main Street		
3b. City/Town: Waitsfield	3c. State: VT	3d. Zip: 05673
4. Phone: 802-496-2218 ext. 5	5. Email: townadmin@gmavt.net	
6. Additional Contact Name: Josh Rogers (Road Foreman)		

Section B: Certification

This NOI shall be signed by a principal executive officer, ranking elected official or other duly authorized employee consistent with 40 CFR §122.22(b) and certified as follows:

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Annie Decker-Dell'Isola _____ Print Name	Town Administrator _____ Title
_____ Signature	_____ Date

Submit this NOI and the \$640 fee via [ANR online](#)
 Or if unable to submit via ANR Online mail to:
 VTDEC · Watershed Management Division
 Stormwater Management Program
 One National Life Drive
 Montpelier, Vermont 05620-3522